



Management & Consulting, LLC
15310 Amberly Drive Suite 175
Tampa, FL 33647
813-374-9105

***BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT***

Agenda Package

***Board of Supervisors
Regular Meeting***

Date & Time:

Wednesday

June 24, 2020

6:30 pm

Location:

Zoom Conference Call

Audio Only

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Ballantrae Community Development District

Board of Supervisors Meeting

Wednesday, June 24th at 6:30 PM

via Zoom – AUDIO ONLY

Dear Residents,

We welcome you to join us for the Board of Supervisors Meeting to be held on Wednesday, June 24th at 6:30 PM. This meeting will be held via Zoom, an online platform that allows us to hold necessary Board meetings without having to leave the safety of your home. While many may know and have used Zoom as a video conference platform, we will be using it in audio only mode, so there will be no visual on your end to visually see, so as a note, your computer is working fine if you do not see a video stream. With Zoom you have two options for joining the meeting; telephone or computer, and it will all be audio based, meaning no video recording. Please follow the instructions below for either telephone or computer attendance. If you have any questions in regard to the agenda, please email them to patricia.comings-thibault@dpfg.com before the meeting so that they can be answered accordingly. Thank you for your patience in these trying times and we look forward to hearing from you.

Join Zoom Meeting by Computer

<https://us02web.zoom.us/j/85822017905?pwd=L3E2NjQxdXY3Z2JRWVYxejhDYU9lZz09>

Meeting ID: 858 2201 7905

Password: 739187

Join Zoom Meeting by Phone

Dial by your location – Follow the Prompts – Meeting ID – **858 2201 7905** – Hit # when it requests a participant ID

- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Germantown)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 312 626 6799 US (Chicago)
- +1 669 900 6833 US (San Jose)

Ballantrae

Community Development District

Development Planning and Financing Group

[] 250 International Parkway, Suite 280
Lake Mary, FL 32746
321-263-0132 Ext. 4205

[] 15310 Amberly Drive, Suite 175
Tampa, FL 33647
813-374-9105

Board of Supervisors
Ballantrae Community Development District

Dear Board Members:

A Meeting of the Board of Supervisors of the Ballantrae Community Development District is scheduled for **Wednesday, June 24, 2020 at 6:30 p.m.**

Due to current issues related to COVID-19, the Florida Governor released Executive Order 20-69 which allows governmental public meetings and required quorums to be completed via telephone conference. In respect of current social distancing recommendations this meeting will be conducted via telephone in order to protect the health and safety of the public. Both members of the board and the public may join this meeting via telephone as follows:

Call in phone number: 929-205-6099
Meeting ID: 858 2201 7905

The advanced copy of the agenda for the emergency meeting is attached along with associated documentation for your review and consideration. Any additional support material will be distributed at the meeting.

The agenda items are for immediate business purposes and for the health and safety of the community. Staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Patricia Comings-Thibault

Patricia Comings-Thibault
District Manager

District: **BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT**

Meeting: Wednesday, June 24, 2020

Time: 6:30 PM

Location: Via Electronic Teleconference
Due to COVID 19

Dial-in Number: 929-205-6099

Meeting ID: 858-2201-7905

Agenda

I. Roll Call

II. Audience Comments – *(limited to 3 minutes per individual for agenda items)*

III. Discussion of Resident Safety and Amenities Reopening

IV. Professional Reports

A. District Counsel

B. Yellowstone Landscape Maintenance Report – June 15, 2020

Exhibit 1

➤ Consideration of Yellowstone Proposals

Exhibit 2

– Summer Annuals Installation Proposal - \$3,757.38

– Main Line Repair Proposal - \$145.98

C. DPFG Operations Report

➤ June Field Report

Exhibit 3

➤ June Pond Report

Exhibit 4

D. Engineer's Report

E. American Ecosystems Pond Reports

➤ Treatment Report for May 29, 2020

Exhibit 5

➤ Treatment Report for June 12, 2020

Exhibit 6

V. Administrative Matters

A. Consideration of the Regular Meeting Minutes – March 27, 2020

Exhibit 7

B. Acceptance of the Unaudited May Financial Statements

Exhibit 8

VI. Business Matters

A. New Business

- Consideration of LED Pool Lights Proposals **Exhibit 9**
 - GPS Pools Inc. - \$1,225.23
 - GPS Pools Inc. - \$4,702.75
 - The Pool Doctor - \$6,350.00
 - The Pool Doctor - \$7,400.00
- Consideration of The Pool Doctor Splash Pad Repair Proposal - **Exhibit 10**
\$9,360.00

B. Old Business

- Ratification of Himes Electrical Service, Inc. Braemar Landscape Light Repair Proposal – \$194.00 **Exhibit 11**

VII. Staff Reports

A. District Manager

- DPFPG District Management Agreement First Addendum **Exhibit 12**

B. Maintenance Supervisor

VIII. Supervisors Requests

IX. Audience Comments on Other Items

X. Adjournment

EXHIBIT 1



Ballantrae Landscape Report

Monday, June 15, 2020

Prepared For Ballantrae CDD & DPFG

Observation 1

Assigned To Entrance

The overall appearance of the community entrance is good. The crew detailed as needed while onsite during services and pulled and sprayed bed weeds.

Observation 2

Assigned To Ballentrae Blvd

The community turf is performing well and will continue to get better as we get more rain.

Observation 3

Assigned To Clubhouse

The clubhouse was trimmed and detailed, the crew pulled and sprayed weeds throughout the area.

Observation 4

Assigned To Ballantrae Blvd

Throughout the community we trimmed and detailed all the entrance ways.

Observation 5

Assigned To Community

The community summer annuals were installed throughout. They are performing well so far.

Landscape Report -

Assigned To Community District Board

Landscape Maintenance -

- During service this month the crew addressed routine mowing and detail services.
- We trimmed the plant material in need around the community.
- We pulled and sprayed weeds throughout the community, the common juniper beds were treated with a herbicide to help control encroaching weeds.

Fertilization and Pesticide Maintenance -

- The next community fertilizer treatment will be in late June.
- The community shrub fertilizer will take place in July.

Irrigation Maintenance-

- The irrigation team went out and completed the monthly irrigation audit, they made some repairs they found and made seasonal adjustments due to the amount rain fall we've been receiving.



Brian Mahar
Yellowstone Landscape

EXHIBIT 2



Proposal #66347

Date: 05/26/2020

From: Brian Mahar

Proposal For

Ballantrae CDD

c/o DPFG
250 International Pkwy
Suite 280
Lake Mary, FL 32746

main:
mobile:

Location

17611 Mentmore Blvd
Land O' Lakes, FL 34638

Property Name: Ballantrae CDD

2020 Summer Annual Rotation

Terms: Net 30

| DESCRIPTION | QUANTITY | UNIT PRICE | AMOUNT |
|-------------------------------|----------|------------|------------|
| Ballantrae Annuals | 2304.00 | \$1.50 | \$3,456.00 |
| Annual Bed Soil Replenishment | 20.00 | \$15.07 | \$301.38 |

Client Notes

Please see the price to remove the old declining annuals and install new summer flowers. New soil and irrigation adjustments will completed as well.

Signature

x

SUBTOTAL \$3,757.38

SALES TAX \$0.00

TOTAL \$3,757.38

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact

Print Name: _____

Title: _____

Date: _____

Assigned To

Brian Mahar

Office:

bmahar@yellowstonelandscape.com



Proposal #69267
Date: 06/11/2020
From: Richard Whitcomb

Proposal For

DPFG
250 International Pkwy
Suite 280
Lake Mary, FL 32746

main:
mobile:

Location

17611 Mentmore Blvd
Land O' Lakes, FL 34638

Property Name: Ballantrae CDD

Main Line Repair

Terms: Net 30

| DESCRIPTION | QUANTITY | UNIT PRICE | AMOUNT |
|-------------------------|----------|------------|----------|
| Irrigation Labor | 2.00 | \$59.15 | \$118.30 |
| 2" Expansion Coupling | 1.00 | \$18.70 | \$18.70 |
| 2" Male Adapter | 2.00 | \$2.58 | \$5.15 |
| 2" Coupling | 1.00 | \$2.35 | \$2.35 |
| 2" PVC Schedule 40 Pipe | 1.00 | \$1.48 | \$1.48 |

Client Notes

Repaired break in main line 2' From pine tree roots moved pipe Located on Ballentrae Blvd. across from Ayreshire Entrance.

Signature

x

SUBTOTAL \$145.98

SALES TAX \$0.00

TOTAL \$145.98

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

EXHIBIT 3

**BALLANTRAE
COMMUNITY DEVELOPMENT
DISTRICT
JUNE 2020
FIELD INSPECTION REPORT**

TABLE CONTENT

- ✕ Summary
- ✕ Landscape
 - + Irrigation
 - + Planting material
 - + Areas of Improvement
- ✕ Hardscape
 - + Amenity
- ✕ Repairs, Restoration
- ✕ Maintenance Map
- ✕ Scorecard

SUMMARY

- The turf mow looks good. Very little to no browning spots.
- Previous maintenance items have been addressed.
- The annuals look good and all plant beds are being well maintained.

LANDSCAPE

Review of landscape services

TURF MOW

- This image shows the turf mow.



FRONT ENTRANCE

- Front Entrance island with good annuals.



ROUND ABOUT AT CLUBHOUSE

This photo shows
the round about at
the clubhouse.

There are tier one
and tier two
hedges.



CUNNINGHAM ENTRANCE

This photo shows the bed is weed free and the annuals look good.



SHRUBS

This picture shows an image with the shrubs. The shrubs look good throughout the community.



YELLOWSTONE WALK THROUGH

- The main entrance and secondary entrances look great.

EXHIBIT 4

BALLANTRAE CDD



Pond Report June 2020

SUMMARY

- Ponds 17-36 were observed this month.
- Most ponds were free of algae.

PONDS 17 & 18



- No Algae.

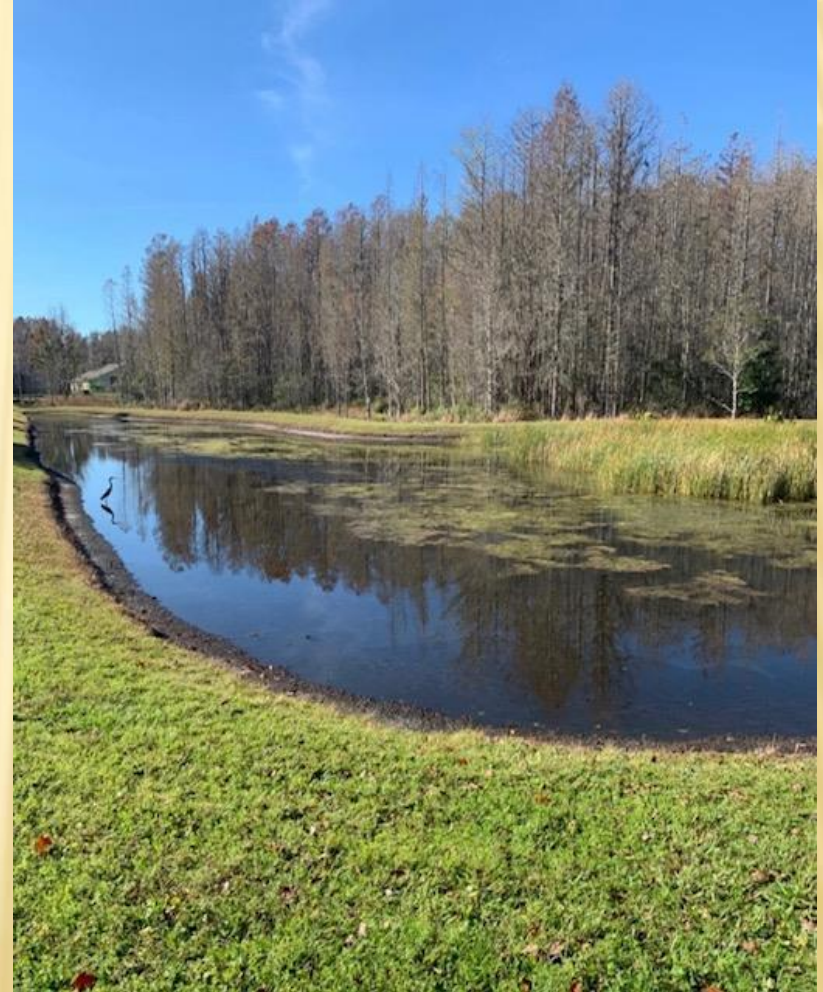


No Algae

PONDS 19 & 20



- No algae.



- Algae has been sprayed.

PONDS 21 & 22



- Pond has some extra growth



- no algae.

PONDS 23 & 24



- No algae

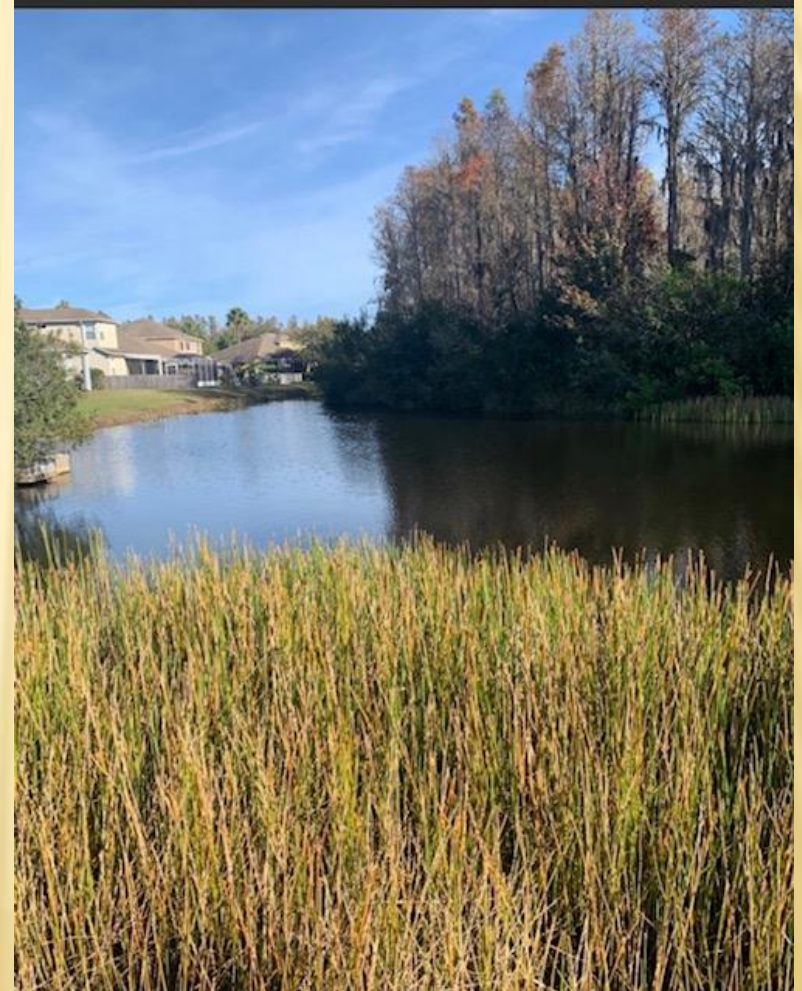


- No algae

PONDS 25 & 26



- No algae. Some minor growth



Some algae observed in the back

PONDS 27 & 28



- No algae



- No algae

POND 29 & 30



- No algae. Some growth observed.



Algae but not as bad as usual

POND 31 & 32



No algae



No algae

POND 33 & 35



No Algae



No algae

EXHIBIT 5



Serving Florida Statewide



American Ecosystems, Inc.®

AQUATIC MANAGEMENT SERVICES

P.O. Box 40517
St. Petersburg, FL 33743-0517
Phone (727) 545-4404

TREATMENT REPORT

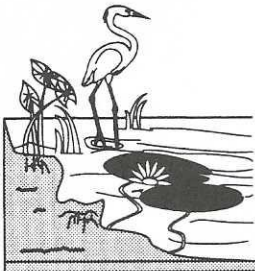
CUSTOMER: Ballentrac ACCOUNT # _____BIOLOGIST: Fitzhenry DATE: 5/29/20 TIME: _____

| SITE | WEEDS TREATED | | | | | DAYS RESTRICTED |
|-----------------|---------------|---------|------------|----------|-------------|-----------------|
| | ALGAE | GRASSES | UNDERWATER | FLOATING | TERRESTRIAL | |
| <u>Cutbacks</u> | | ✓ | | | ✓ | <u>10</u> |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

| OTHER SERVICES PROVIDED | SITE | BACTERIAL TEST (FECAL COLIFORM) | FISH STOCKING | MECHANICAL WEED REMOVAL | AQUATIC PLANT INSTALLATION | CLARIFICATION | POND DYE | AERATION SYSTEM SERVICING |
|-------------------------|------|---------------------------------|---------------|-------------------------|----------------------------|---------------|----------|---------------------------|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

COMMENTS: Cut backs treated for invasive growth as neededCustomers Signature _____ Date 5/29/20

EXHIBIT 6



Serving Florida Statewide



American Ecosystems, Inc.®

AQUATIC MANAGEMENT SERVICES

P.O. Box 40517
St. Petersburg, FL 33743-0517
Phone (727) 545-4404

TREATMENT REPORT

CUSTOMER: Ballentrac ACCOUNT # _____BIOLOGIST: Fitzhenry DATE: 6/12/20 TIME: _____

| SITE | WEEDS TREATED | | | | | DAYS RESTRICTED |
|---|---------------|---------|------------|----------|-------------|-----------------|
| | ALGAE | GRASSES | UNDERWATER | FLOATING | TERRESTRIAL | |
| <u>All</u> 4, 6, 9, 15, 21, 20, 26, 25 | ✓ | ✓ | | | ✓ | <u>8</u> |
| 15 | | | ✓ | | | 21 |
| | | | | | | |
| | | | | | | |
| | | | | | | |

| OTHER SERVICES PROVIDED | | | | | | | |
|-------------------------|---------------------------------|---------------|-------------------------|----------------------------|---------------|----------|---------------------------|
| | BACTERIAL TEST (FECAL COLIFORM) | FISH STOCKING | MECHANICAL WEED REMOVAL | AQUATIC PLANT INSTALLATION | CLARIFICATION | POND DYE | AERATION SYSTEM SERVICING |
| SITE | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

COMMENTS: All sites treated for invasive growth as needed, sites 4, 6, 9, 15, 21, 20, 26, 25 treated for algae and site 15 treated with sonar for hydrillaCustomers Signature _____ Date 6/12/20

EXHIBIT 7

1 **MINUTES OF MEETING**

2 **BALLANTRAE**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development
5 District was held on Wednesday, May 27, 2020 at 6:30 p.m. via electronic teleconference due to COVID-
6 19, per Governor's Executive Order 20-69.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Mr. Fleteau called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

| | |
|------------------|---------------------------------------|
| 10 James Fleteau | Board Supervisor, Chairman |
| 11 Richard Levy | Board Supervisor, Vice Chairman |
| 12 Steve Bobick | Board Supervisor, Assistant Secretary |
| 13 Tony Thomas | Board Supervisor, Assistant Secretary |
| 14 Chris Milano | Board Supervisor, Assistant Secretary |

15 Also present were:

| | |
|----------------------|---|
| 16 Patricia Thibault | District Manager, DPFG Management & Consulting |
| 17 Teeanna Kamalu | Associate Manager, DPFG Management & Consulting |
| 18 Garry Kubler | Maintenance Supervisor |
| 19 Brian Mahar | Yellowstone Landscape |

20 *The following is a summary of the discussions and actions taken at the May 27, 2020 Ballantrae CDD*
21 *Board of Supervisors Emergency Meeting.*

22 **SECOND ORDER OF BUSINESS – Audience Comments**

23 There being none, the next item followed.

24 **THIRD ORDER OF BUSINESS – Emergency Discussion of Resident Safety and Amenities**
25 **Reopening**

26 The Board discussed the reservation page on the District website. Mr. Fleteau indicated that,
27 when reviewing COVID-19 statistics to one decimal place, he felt that, in May, the County had
28 satisfied the CDC/White House guidance for 14 days of downward case trajectory for reopening,
29 also noting cases in the specific zip codes around the District. The Board voiced agreement for
30 opening the pool amenities, discussing appropriate measures and precautions.

| |
|---|
| 31 On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved 32 the pool reopening plan as discussed, pending final approval from the Chair as to a specific reopening 33 date, for the Ballantrae Community Development District. |
|---|

34 **FOURTH ORDER OF BUSINESS – Professional Reports**

35 A. District Counsel

36 B. Exhibit 1: Yellowstone Landscape Maintenance Report – April 8, 2020

37 ➤ Exhibit 2: Yellowstone Landscape Management Agreement Amendment No. 1

38 Mr. Mahar noted that the addendum was a way to update costs for regularly scheduled
39 secondary work, such as annuals and mulch, within the budget, for an increase from
40 \$31,212 to around \$34,000 annually in line item 108. The Board requested that quarterly

rotations be paid for immediately as needed, no longer needing to come before the Board for approval.

On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved the Yellowstone Landscape Management Agreement Amendment No. 1, for the Ballantrae Community Development District.

- Exhibit 3: Yellowstone Landscape Proposal No. 63243 – Dead and Declining Pond Tree Removal – Total Cost: \$24,219.00

Mr. Plateau noted that this bill was for all dead and declining pond trees in the District, and suggested performing half of the work this fiscal year and half for the next. The Board requested for stump grinding to be omitted to reduce total costs. This item was tabled to the next meeting, pending a modified proposal.

C. DPFG Operations Report

- May Field Report
- May Pond Report

D. Engineer's Report

E. American Ecosystems Pond Reports

- Exhibit 4: Treatment Report for February 10, 2020
- Exhibit 5: Treatment Report for February 18, 2020
- Exhibit 6: Treatment Report for March 4, 2020
- Exhibit 7: Treatment Report for March 10, 2020
- Exhibit 8: Treatment Report for April 6, 2020
- Exhibit 9: Treatment Report for April 13, 2020
- Exhibit 10: Treatment Report for April 28, 2020

FIFTH ORDER OF BUSINESS – Administrative Matters

A. Exhibit 11: Consideration of the Regular Meeting Minutes – February 26, 2020

The Board noted a revision requested by District Counsel to lines 49 and 50.

On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved the February 26, 2020 regular meeting minutes, as amended, for the Ballantrae Community Development District.

B. Exhibit 12: Consideration of the Emergency Meeting Minutes – May 11, 2020

On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved the May 11, 2020 emergency meeting minutes for the Ballantrae Community Development District.

C. Exhibit 13: Acceptance of the Unaudited April Financial Statements

On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved the February 26, 2020 regular meeting minutes, as amended, for the Ballantrae Community Development District.

D. Exhibit 14: Presentation & Acceptance of the Pasco County Supervisor of Elections Registered Voter Count – 1,702

SIXTH ORDER OF BUSINESS – Business Matters

A. New Business

- Exhibit 15: Consideration for Acceptance – The Ballantrae Community Development District \$7,970,00 Capital Improvement Revenue Refunding Bonds, Series 2015 Installment Date Computation – Arbitrage Report

Ms. Thibault noted that the report advises that the District was not receiving more interest than what was being paid on capital improvement bonds.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted the Arbitrage Report for the Ballantrae Community Development District.

- Exhibit 16: LLS Tax Solutions – Ballantrae CDD 2015 Engagement Letter

Ms. Thibault stated that LLS Tax Solutions had prepared the arbitrage report, and the District could pay \$650 annually for services to continue. Mr. Flateau indicated a discrepancy with the years listed in the letter.

- Exhibit 17: Ballantrae CDD Steadfast Environmental, LLC Aquatic Maintenance Proposal – Annual Cost: \$34,621.80

Mr. Flateau indicated that he was satisfied with the maintenance work currently being done by American Ecosystems, which the Board agreed with.

- Exhibit 18: Consideration for Approval – **Resolution 2020-03** Approving a Proposed and Maintenance Budget for Fiscal Year 2020-2021 and Setting a Public Hearing

Ms. Thibault explained the purpose of the disclosure report line item. Mr. Flateau indicated that while the budget could still be adjusted, approved assessments could not be increased.

On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board adopted **Resolution 2020-03**, Approving a Proposed and Maintenance Budget for Fiscal Year 2020-2021 and Setting a Public Hearing for July 22, for the Ballantrae Community Development District.

B. Old Business

SEVENTH ORDER OF BUSINESS – Staff Reports

A. District Manager

- Exhibit 19: DPFG District Management Agreement First Addendum

Mr. Flateau requested a full District Management Agreement contract rather than an addendum for Board consideration. Ms. Thibault stated that this would be brought to the next meeting.

➤ Exhibit 20: Form 1 – Statement of Financial Interests

Ms. Thibault stated that the form was due by July 1, and that fines could be incurred for late submissions.

B. Maintenance Supervisor

EIGHTH ORDER OF BUSINESS – Supervisors Requests

Mr. Bobick asked when his term ended, and Mr. Plateau advised that the term ended in November.

Mr. Levy noted that bushes on the non-resident side of Pond 12 had overgrown to be inaccessible, indicating growth along the fence line. Discussion ensued.

NINTH ORDER OF BUSINESS – Audience Comments on Other Items

There being none, the next item followed.

TENTH ORDER OF BUSINESS – Adjournment

Mr. Plateau asked for final questions, comments, or corrections before requesting a motion to adjourn the meeting. There being none, Mr. Bobick made a motion to adjourn the meeting.

On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board adjourned the meeting for the Ballantrae Community Development District.

BALLANTRAE EXPENDITURE APPROVALS FOR THE MONTH OF MAY 2020

| Line Item No. | Line Title | Description | Vendor | Amount |
|---------------|-----------------|---|-----------------------|---------------------|
| Line 108 | O&M Contingency | Additional funding for costs outside of general scope of work | Yellowstone Landscape | Increase of \$3,123 |

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

Printed Name

Printed Name

Title: ☐ Secretary ☐ Assistant Secretary

Title: ☐ Chairman ☐ Vice Chairman

EXHIBIT 8

Ballantrae Community Development District

Financial Statements
(Unaudited)

Period Ending
May 31, 2020

BALLANTRAE CDD
Financial Report Summary - General Fund
As of May 31, 2020

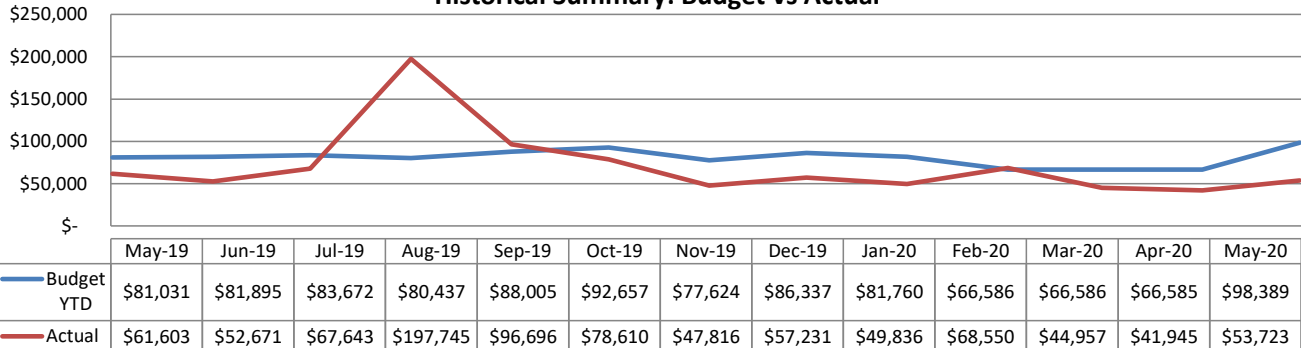
a. FUND BALANCE:

| For The Period Ending | 5/31/2019 Actual | 5/31/2020 Actual | Variance |
|--|---------------------|---------------------|--------------------|
| CASH OPER. ACCT | \$ 655,672 | \$ 638,580 | (a) \$ (17,092) |
| CASH DEBIT CARD | 173 | 529 | 356 |
| INVESTMENTS | - | - | - |
| LESS: ACCOUNTS PAYABLE | 3,945 | 9,903 | 5,958 |
| DUE TO OTHER FUNDS | - | 3,114 | 3,114 |
| NET CASH BALANCE | \$ 651,900 | \$ 626,092 | \$ (23,050) |
| UNRESERVED GF BALANCE (UN-ASSIGNED) | \$ 650,809 | \$ 661,047 | \$ 10,238 |
| NONSPENDABLE PREPAID ITEM | 158 | 1,150 | 992 |
| RESERVE GF BALANCE (ASSIGNED) - OPERATIONS | - | - | - |
| TOTAL GENERAL FUND BALANCE | \$ 650,967 | \$ 662,197 | \$ 11,230 |

b. REVENUE AND EXPENDITURES (FY 2020 YTD):

| % TAX ASSESSMENTS COLLECTED | 99.2% ACTUAL YEAR-TO-DATE | BUDGET YEAR-TO-DATE | FAVORABLE (UNFAVORABLE) VARIANCE |
|---|---------------------------------|------------------------|--|
| TOTAL REVENUE (YTD) COLLECTED | \$ 1,015,449 | \$ 1,015,950 | \$ (501) |
| EXPEND. (YTD) BEFORE OTHER SOURCES & USES | (442,668) | (636,524) | 193,856 |
| NET OPERATING CHANGE | \$ 572,781 | \$ 379,427 | \$ 193,354 |

Historical Summary: Budget vs Actual



Emergency Reserve Transfer of \$20K occurred in Mar' 2020

Asset Reserve Transfer of \$47.5K occurred in Apr' 2020

Park Development Reserve Transfer of \$37.5K occurred in Apr' 2020

Ballantrae CDD
Balance Sheet
May 31, 2020

| | GENERAL FUND | RESERVE FUND | DS-2015 FUND | TOTAL |
|--|-------------------|---------------------|-------------------|---------------------|
| 1 <u>ASSETS:</u> | | | | |
| 2 CASH - OPERATING ACCTS | \$ 638,580 | - | - | \$ 638,580 |
| 4 CASH - DEBIT CARD BU | 529 | - | - | 529 |
| 6 INVESTMENTS: | | | | |
| 8 ASSET RESERVE | - | 415,416 | - | 415,416 |
| 9 EMERGENCY RESERVE | - | 106,569 | - | 106,569 |
| 10 PARK DEVELOPMENT | - | 1,014,465 | - | 1,014,465 |
| 11 BILL PAYMENT RESERVE | - | 153,662 | - | 153,662 |
| 13 REVENUE-SERIES 2015 | - | - | 158,700 | 158,700 |
| 14 RESERVE-SERIES 2015 | - | - | 222,968 | 222,968 |
| 15 PREPAYMENT-SERIES 2015 | - | - | 7,348 | 7,348 |
| 16 ACCOUNTS RECEIVABLE | 93 | - | - | 93 |
| 17 ASSESSMENTS RECEIVABLE -ON ROLL | 9,196 | - | 3,040 | 12,236 |
| 18 DUE FROM OTHER FUNDS | 36,012 | - | 3,114 | 39,126 |
| 19 DEPOSITS | 1,150 | - | - | 1,150 |
| 20 PREPAID ITEMS | - | - | - | - |
| 21 TOTAL ASSETS | \$ 685,560 | \$ 1,690,112 | \$ 395,170 | \$ 2,770,842 |
| 22 | | | | |
| 23 <u>LIABILITIES:</u> | | | | |
| 24 ACCOUNTS PAYABLE | \$ 9,903 | \$ - | \$ - | \$ 9,903 |
| 27 DUE TO OTHER FUNDS | 3,114 | 36,012 | - | 39,126 |
| 28 DEFERRED REVENUE ON-ROLL | 9,196 | - | 3,040 | 12,236 |
| 29 | | | | |
| 30 <u>FUND BALANCE:</u> | | | | |
| 31 NON SPENDABLE (Deposits & Prepaid) | 1,150 | - | - | 1,150 |
| 32 | | | | |
| 33 ASSIGNED | - | 1,654,100 | 392,130 | 2,046,230 |
| 34 UNASSIGNED | 662,197 | - | - | 662,197 |
| 36 TOTAL LIABILITIES & FUND BALANCE | \$ 685,560 | \$ 1,690,112 | \$ 395,170 | \$ 2,770,842 |

Ballantrae CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2019 Ending May 31, 2020

| | FY 2020 AMENDED BUDGET | BUDGET YEAR-TO-DATE | ACTUAL YEAR-TO-DATE | VARIANCE Amended vs Actual YTD (Left to Spend) | VARIANCE YTD vs Actual YTD FAV (UNFAV) |
|---|------------------------------|------------------------|------------------------|--|--|
| 1 O&M REVENUES: | | | | | |
| 2 LANDOWNER ASSESSMENTS (NET) | \$ 1,024,660 | 1,015,950 | \$ 1,015,449 | \$ 9,211 | \$ (501) |
| 3 EXCESS FEES CARRYFORWARD PREVIOUS YEARS | 2,812 | - | - | (2,812) | - |
| 4 CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD) | - | - | - | - | - |
| 5 OTHER INCOME (Access Cards & Misc) | - | - | 7,445 | 7,445 | 7,445 |
| 6 TRANSFER IN FROM RESERVE FUNDS | - | - | - | - | - |
| 7 TOTAL REVENUE | 1,027,472 | 1,015,950 | 1,022,894 | 13,844 | 6,944 |
| 9 O&M ADMINISTRATIVE EXPENDITURES: | | | | | |
| 10 BOARD OF SUPERVISORS | | | | | |
| 11 SUPERVISOR STIPENDS | 14,000 | 9,333 | 4,600 | 9,400 | 4,733 |
| 12 NEWSLETTER - BIMONTHLY PRINT & MAILING | 10,000 | 6,667 | 4,681 | 5,319 | 1,986 |
| 13 WEBSITE SERVER & NAME | 880 | 880 | 1,761 | (881) | (881) |
| 14 PUBLIC OFFICIALS LIABILITY INSURANCE | 2,625 | 2,625 | 2,563 | 62 | 62 |
| 15 MANAGEMENT SERVICES | | | | | |
| 16 ADMINISTRATIVE SERVICES | - | - | - | - | - |
| 17 DISTRICT MANAGEMENT | 53,200 | 35,467 | 35,464 | 17,736 | 3 |
| 18 FINANCIAL CONSULTING SERVICES | - | - | - | - | - |
| 19 ACCOUNTING SERVICES | - | - | - | - | - |
| 20 ENGINEERING & LEGAL SERVICES | | | | | |
| 21 DISTRICT ENGINEER | 18,000 | 15,641 | 15,641 | 2,359 | - |
| 22 DISTRICT COUNSEL | 17,300 | 11,533 | 10,588 | 6,712 | 945 |
| 23 ADMINISTRATIVE: OTHER | | | | | |
| 24 ANNUAL FINANCIAL AUDIT | 3,700 | 2,467 | - | 3,700 | 2,467 |
| 25 DISCLOSURE REPORT | 1,000 | 667 | - | 1,000 | 667 |
| 26 TRUSTEES FEES | 3,772 | 2,515 | - | 3,772 | 2,515 |
| 27 PROPERTY APPRAISER FEE | 150 | 150 | 150 | - | - |
| 28 LEGAL ADVERTISING | 750 | 750 | 801 | (51) | (51) |
| 29 ARBITRAGE REBATE CALCULATION | 650 | 500 | 500 | 150 | - |
| 30 DUES: LICENSES AND FEES | 1,200 | 800 | 175 | 1,025 | 625 |
| 31 COMPLIANCE WITH ADA | 2,480 | 1,653 | - | 2,480 | 1,653 |
| 32 ADMINISTRATIVE CONTINGENCY | 5,000 | 3,333 | 722 | 4,278 | 2,611 |
| 33 O&M ADMINISTRATIVE SUBTOTAL: | 134,707 | 94,981 | 77,646 | 57,061 | 17,335 |
| 35 INSURANCE | | | | | |
| 36 GENERAL LIABILITY | 3,032 | 3,032 | 2,960 | (72) | 72 |
| 37 PROPERTY CASUALTY | 14,188 | 14,188 | 13,905 | (283) | 283 |
| 38 TOTAL INSURANCE | 17,220 | 17,220 | 16,865 | (355) | 355 |
| 40 UTILITY SERVICES | | | | | |
| 41 ELECTRIC UTILITY SERVICES | 23,000 | 15,333 | 13,857 | 9,143 | 1,476 |
| 42 ELECTRIC UTILITY - RECREATION FACILITIES | 15,500 | 10,333 | 7,195 | 8,305 | 3,138 |
| 43 ELECTRIC STREET LIGHTING | 103,500 | 69,000 | 67,369 | 36,131 | 1,631 |
| 44 UTILITY - WATER - CLUBHOUSE & POOLS | 14,000 | 9,333 | 3,657 | 10,343 | 5,676 |
| 45 STORMWATER ASSESSMENT | 2,200 | 1,467 | - | 2,200 | 1,467 |
| 46 TOTAL UTILITY SERVICES | 158,200 | 105,467 | 92,078 | 66,122 | 13,389 |
| 48 LAKES/PONDS & LANDSCAPE | | | | | |
| 49 LAKES/PONDS: CONTRACTS | | | | | |
| 50 AQUATIC CONTRACT | 22,800 | 15,200 | 15,200 | 7,600 | - |
| 51 WETLAND BUFFER SPRAY CONTRACT | 14,400 | 13,504 | 13,504 | 896 | - |
| 52 LAKES/PONDS: OTHER | | | | | |
| 53 FOUNTAIN REPAIRS & MAINTENANCE | 3,000 | 2,000 | 485 | 2,515 | 1,515 |
| 54 MITIGATION AREAS: MONITOR & MAINTAIN | 1,500 | 1,000 | - | 1,500 | 1,000 |
| 55 LAKE/POND REPAIRS | 10,000 | 6,667 | - | 10,000 | 6,667 |
| 56 INSTALL/REPLACE AQUATIC PLANTS | 5,000 | 3,333 | - | 5,000 | 3,333 |
| 57 LANDSCAPING: CONTRACTS | | | | | |
| 58 LANDSCAPE MAINTENANCE CONTRACT | 144,240 | 96,160 | 96,154 | 48,086 | 6 |
| 59 LANDSCAPE SECONDARY CONTRACT | 31,212 | 20,808 | - | 31,212 | 20,808 |
| 60 LANDSCAPE OVERSIGHT/MGMT | - | - | - | - | - |
| 61 LANDSCAPING: OTHER | | | | | |
| 62 IRRIGATION REPAIRS AND MAINTENANCE | 14,000 | 9,333 | 4,100 | 9,900 | 5,233 |
| 63 REPLACE PLANTS, MULCH & TREES | 36,500 | 24,333 | 8,393 | 28,107 | 15,940 |
| 64 SOD & SEED REPLACEMENT | 10,000 | 6,667 | - | 10,000 | 6,667 |
| 65 LANDSCAPE ENHANCEMENT | - | - | - | - | - |
| 66 EXTRA MOWINGS DURING RAINY SEASON | 5,000 | 3,333 | - | 5,000 | 3,333 |
| 67 RUST PREVENTION FOR IRRIGATION SYSTEM | 10,380 | 6,920 | 6,920 | 3,460 | - |
| 68 FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER) | 13,000 | 8,667 | 252 | 12,748 | 8,415 |
| 69 LAKES/PONDS & LANDSCAPE TOTAL | 321,032 | 217,925 | 145,008 | 176,024 | 72,917 |
| 71 STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS | | | | | |
| 72 STREETS & SIDEWALKS | | | | | |
| 73 ENTRY & WALLS MAINTENANCE | 2,000 | 1,333 | - | 2,000 | 1,333 |
| 74 STREET/DECORATIVE LIGHT MAINTENANCE | 1,000 | 667 | - | 1,000 | 667 |
| 75 SIDEWALK REPAIR & MAINTENANCE | 1,500 | 1,000 | - | 1,500 | 1,000 |
| 76 MAINTENANCE STAFF | | | | | |
| 77 EMPLOYEE - SALARIES | 81,373 | 54,249 | 43,256 | 38,117 | 10,993 |
| 78 EMPLOYEE - P/R TAXES | 6,978 | 4,652 | 4,349 | 2,629 | 303 |
| 79 EMPLOYEE - WORKERS COMP | 3,325 | 3,322 | 3,322 | 3 | - |
| 80 PAYROLL FEES | 1,900 | 1,267 | 1,132 | 768 | 135 |
| 81 EMPLOYEE- HEALTH & PHONE STIPENDS | 9,600 | 6,400 | 5,710 | 3,890 | 690 |
| 82 MILEAGE | 1,100 | 733 | 67 | 1,033 | 666 |
| 83 STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS SUBTOTAL | 108,776 | 73,623 | 57,836 | 50,940 | 15,787 |
| 85 CLUBHOUSE & SAFETY & SECURITY | | | | | |

Ballantrae CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2019 Ending May 31, 2020

| | FY 2020 AMENDED BUDGET | BUDGET YEAR-TO-DATE | ACTUAL YEAR-TO-DATE | VARIANCE Amended vs Actual YTD (Left to Spend) | VARIANCE YTD vs Actual YTD FAV (UNFAV) |
|---|------------------------------|------------------------|------------------------|--|--|
| 86 CLUBHOUSE & MISCELLANEOUS | | | | | |
| 87 PARK/FIELD REPAIRS | 7,200 | 4,800 | 532 | 6,668 | 4,268 |
| 88 CLUBHOUSE FACILITY MAINTENANCE | 9,000 | 6,000 | 1,589 | 7,411 | 4,411 |
| 89 CLUBHOUSE TELEPHONE/INTERNET/FAX | 4,200 | 2,936 | 2,936 | 1,264 | - |
| 90 MISCELLANEOUS SUPPLIES (Inclusive of Debit Card) | 3,500 | 2,333 | - | 3,500 | 2,333 |
| 91 POOL/FOUNTAIN/SPLASH PAD MAINTENANCE | 10,000 | 6,667 | 6,107 | 3,893 | 560 |
| 92 POOL PERMITS | 750 | 705 | 705 | 45 | - |
| 93 SEASONAL LIGHTING | 20,000 | 18,352 | 18,352 | 1,648 | - |
| 94 PEST CONTROL | 520 | 280 | 280 | 240 | - |
| 95 CLUBHOUSE EXTERIOR FURNISHINGS | - | - | - | - | - |
| 96 CLUBHOUSE CLEANING | - | - | - | - | - |
| 97 CLUBHOUSE MISCELLANEOUS | 7,500 | 5,000 | 1,115 | 6,385 | 3,885 |
| 98 SAFETY & SECURITY | | | | - | - |
| 99 PART-TIME LAW ENFORCEMENT DETAILS | 50,000 | 33,333 | 18,390 | 31,610 | 14,943 |
| 100 SALARY FOR SUMMER MONITOR AT BOTH POOLS | 23,500 | 15,667 | 1,752 | 21,748 | 13,915 |
| 101 EMPLOYEE PAYROLL TAXES | 2,000 | 1,333 | - | 2,000 | 1,333 |
| 102 EMPLOYEE WORKER'S COMP | 1,300 | 867 | - | 1,300 | 867 |
| 103 VIDEO SURVEILLANCE | - | - | - | - | - |
| 104 SECURITY - OTHER (GATE SERVICE) | 1,000 | 1,000 | 1,477 | (477) | (477) |
| 105 CLUBHOUSE & SAFETY & SECURITY | 140,470 | 99,273 | 53,235 | 87,235 | 46,038 |
| 106 | | | | | |
| 107 O&M CONTINGENCY & CAPITAL PROJECTS | | | | | |
| 108 O&M CONTINGENCY | 42,053 | 28,035 | - | 42,053 | 28,035 |
| 109 ENTRANCES & OTHER PLANT REPLACEMENT | - | - | - | - | - |
| 110 WALL & STRUCTURE PAINTING | - | - | - | - | - |
| 111 INVASIVE & UNDESIRABLE PLANT REMOVAL | - | - | - | - | - |
| 112 TOTAL O&M CONTINGENCY & CAPITAL PROJECTS | 42,053 | 28,035 | - | 42,053 | 28,035 |
| 113 | | | | | |
| 114 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES | 922,458 | 636,524 | 442,668 | 479,080 | 193,856 |
| 115 | | | | | |
| 116 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES | 105,014 | 379,427 | 580,226 | 492,924 | 200,799 |
| 117 | | | | | |
| 118 OTHER FINANCING SOURCES AND (USES) | | | | | |
| 119 RESERVES TRANSFERS OUT-OTHER FINANCING USES | | | | | |
| 120 EMERGENCY RESERVE | 20,000 | - | 20,000 | - | (20,000) |
| 121 ASSET RESERVE | 47,500 | - | 47,500 | - | (47,500) |
| 122 BILL PAYMENT RESERVE | - | - | - | - | - |
| 123 PARK DEVELOPMENT RESERVE | 37,514 | - | 37,514 | - | (37,514) |
| 124 TOTAL OTHER FINANCING SOURCES & USES | 105,014 | - | 105,014 | - | (105,014) |
| 125 | | | | | |
| 126 O&M TOTAL EXPENDITURES | 1,027,472 | 636,524 | 547,682 | 479,080 | 88,842 |
| 127 | | | | | |
| 128 NET CHANGE IN FUND BALANCE | - | 379,427 | 475,212 | 492,924 | 95,785 |
| 129 BEGINNING FUND BALANCE GENERAL FUND (adjusted for FY19) | 933 | 250,256 | 188,119 | 250,256 | 188,119 |
| 130 LESS FUND BALANCE FORWARD | - | - | - | - | - |
| 131 ENDING FUND BALANCE GENERAL FUND | 933 | 629,683 | 663,331 | 743,180 | 283,904 |
| 132 ENDING FUND BALANCE - RESERVE FUND (Stmt 2) | 1,710,380 | - | - | - | - |
| 133 TOTAL FUND BALANCE - GENERAL & RESERVE FUNDS | | | | | |
| 134 ADJUSTED FUND BALANCE | \$ 1,711,313 | \$ 629,683 | \$ 663,330 | \$ 743,180 | \$ 283,904 |

Ballantrae CDD
Reserve Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2019 Ending May 31, 2020

| | FY 2020 ADOPTED BUDGET | BUDGET YEAR-TO-DATE | ACTUAL YEAR-TO-DATE | VARIANCE FAVORABLE (UNFAVORABLE) |
|--|------------------------------|------------------------|------------------------|--|
| REVENUE | | | | |
| INTEREST REVENUE | | | | |
| MMK - PARK DEVELOPMENT (interest) | \$ - | - | \$ 3,379 | \$ 3,379 |
| MMK - ASSET RESERVE (interest) | - | - | 1,193 | 1,193 |
| MMK - EMERGENCY RESERVE (interest) | - | - | 270 | 270 |
| MMK - BILL PAYMENT RESERVE (interest) | - | - | 530 | 530 |
| INTEREST EARNINGS | - | - | - | - |
| TOTAL REVENUE | - | - | 5,372 | 5,372 |
| RESERVES EXPENDITURES | | | | |
| EMERGENCY RESERVE | - | - | 12,023 | 12,023 |
| ASSET RESERVE | - | - | 23,989 | 23,989 |
| PARK DEVELOPMENT RESERVE | - | - | - | - |
| PROJECTS (Contingency) | - | - | - | - |
| TOTAL RESERVES EXPENDITURES | - | - | 36,012 | - |
| EXCESS OF REVENUE OVER (UNDER) EXPENDITURES | - | - | (30,640) | 5,372 |
| OTHER FINANCING SOURCES | | | | |
| TRANSFER IN - PARK DEVELOPMENT | 37,514 | - | 37,514 | 37,514 |
| TRANSFER IN - BILL PAYMENT | - | - | - | - |
| TRANSFER IN (OUT) - ASSET RESERVE | 47,500 | - | 47,500 | 47,500 |
| TRANSFER IN (OUT) - EMERGENCY RESERVE | 20,000 | - | 20,000 | 20,000 |
| TOTAL OTHER FINANCING SOURCES (USES) | 105,014 | - | 105,014 | 105,014 |
| NET CHANGE IN FUND BALANCE | 105,014 | - | 74,374 | 110,386 |
| FUND BALANCE - BEGINNING | - | - | 1,579,726 | 1,579,726 |
| FUND BALANCE - ENDING | \$ 105,014 | \$ - | \$ 1,654,100 | \$ 1,690,112 |

| | FY 2017 | FY 2018 Adopted | Total FY 2018 (includes interest) | FY 2019 ADOPTED | FY 2019 PROPOSED AMENDED | FY 2019 ADOPTED AMENDED | FY 2020 ADOPTED |
|-------------------------|-----------|-----------------|--------------------------------------|-----------------|-----------------------------|----------------------------|--------------------|
| RESERVE BALANCE SUMMARY | | | | | | | |
| PARK DEVELOPMENT | 610,035 | 175,000 | 787,486 | 175,000 | - | 962,486 | 1,000,000 |
| ASSET RESERVE | 354,676 | 41,878 | 397,872 | 46,600 | (55,204) | 389,268 | 436,768 |
| EMERGENCY RESERVE | 226,864 | - | 227,660 | 20,000 | (145,254) | 102,406 | 122,406 |
| BILL PAYMENT RESERVE | 150,678 | - | 151,206 | - | - | 151,206 | 151,206 |
| | 1,342,253 | 216,878 | 1,564,224 | 241,600 | (200,458) | 1,605,366 | 1,710,380 |

Ballantrae CDD
Debt Service Fund -Series 2015
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2019 Ending May 31, 2020

| | FY 2020 ADOPTED BUDGET | BUDGET YEAR-TO-DATE | ACTUAL YEAR-TO-DATE | VARIANCE FAVORABLE (UNFAVORABLE) |
|--|---------------------------------------|--------------------------------|--------------------------------|---|
| REVENUE | | | | |
| ASSESSMENT - ON-ROLL | \$ 557,421 | 557,421 | \$ 559,680 | \$ 2,259 |
| ASSESSMENT DISCOUNTS | - | - | - | - |
| INTEREST EARNINGS | - | - | 4,465 | 4,465 |
| TOTAL REVENUE | 557,421 | 557,421 | 564,145 | 6,724 |
| EXPENDITURES | | | | |
| INTEREST NOV 2019 | | | 120,524 | |
| INTEREST MAY 2019 | 119,214 | 119,214 | 119,214 | - |
| INTEREST NOV 2020 | 114,836 | - | - | - |
| PRINCIPAL RETIREMENT MAY 2020 | 320,000 | - | 320,000 | (320,000) |
| PRINCIPAL PREPAYMENT | - | - | - | - |
| TOTAL CONTINGENCY | 554,050 | 119,214 | 559,738 | (320,000) |
| EXCESS OF REVENUE OVER (UNDER) EXPENDITURES | 3,371.00 | 438,207 | 4,407 | (313,276) |
| OTHER FINANCING SOURCES | | | | |
| TRANSFER-IN | | - | - | - |
| TOTAL OTHER FINANCING SOURCES (USES) | - | - | - | - |
| NET CHANGE IN FUND BALANCE | 3,371 | 438,207 | 4,407 | (313,276) |
| FUND BALANCE - BEGINNING | - | - | 387,739 | 387,739 |
| FUND BALANCE - ENDING | \$ 3,371 | \$ 438,207 | \$ 392,146 | \$ 74,463 |

Ballantrae CDD
Bank Reconciliation
May 31, 2020

| | <u>BU Acct</u> | <u>HB Acct</u> | <u>Consolidated Oper accts</u> |
|-------------------------------------|--------------------------------|------------------------------------|------------------------------------|
| Balance Per Bank Statement | \$ 782.53 | \$ 655,396.40 | \$ 656,178.93 |
| Less: Outstanding Checks | - | (17,598.65) | (17,598.65) |
| <i>Adjusted Bank Balance</i> | <u><u>\$ 782.53</u></u> | <u><u>\$ 637,797.75</u></u> | <u><u>\$ 638,580.28</u></u> |
| | | | |
| Beginning Cash Balance Per Books | \$ 854.53 | \$ 786,665.58 | \$ 787,520.11 |
| Deposits / Transfer | - | 8,838.31 | 8,838.31 |
| Transfer From to Debit Card | - | - | - |
| Cash Disbursements | (72.00) | (157,706.14) | (157,778.14) |
| <i>Balance Per Books</i> | <u><u>\$ 782.53</u></u> | <u><u>\$ 637,797.75</u></u> | <u><u>\$ 638,580.28</u></u> |

BALLANTRAE CDD
Check Register
FY2020

| Date | Ref # | Vendor Name | Memo | Deposits | Disbursements | HB Acct Balance |
|------------|--------------|--|--|------------------|-------------------|-------------------|
| 09/30/2019 | | EOM Balance Hancock Bank | | | | 245,681.95 |
| 10/01/2019 | 1969 | DPFG MANAGEMENT & CONSULTING, LLC | CDD Mgmt - October | | 4,433.00 | 241,248.95 |
| 10/01/2019 | 1970 | Allegra Design Print Mail | Ballantrae Newsletter | | 1,822.84 | 239,426.11 |
| 10/01/2019 | 1971 | Ballantrae CDD. | Transfer to BU Debit Card Account | | 500.00 | 238,926.11 |
| 10/01/2019 | 1972 | DCSI, Inc | Color Ribbons | | 159.98 | 238,766.13 |
| 10/01/2019 | 1973 | Florida Fire Service, Inc. | Annual Fire Extinguisher Maintenance | | 146.50 | 238,619.63 |
| 10/01/2019 | 1974 | Straley Robin Vericker | Legal Services 9/15/19 | | 300.00 | 238,319.63 |
| 10/01/2019 | 1975 | Tropicare Termite and Pest Control | Pest Control - Sept | | 40.00 | 238,279.63 |
| 10/02/2019 | 1978 | Yellowstone Landscape Professionals | New Well price | | 12,401.20 | 225,878.43 |
| 10/02/2019 | 1977 | Ballantrae CDD | Hancock OP to BU refund P/R | | 3,754.88 | 222,123.55 |
| 10/07/2019 | 1979 | Illuminations Holiday Lighting | Holiday Lighting (50% Dep) | | 9,025.00 | 213,098.55 |
| 10/07/2019 | 1980 | Suncoast Rust Control, Inc | Rust Prevention - Sept | | 865.00 | 212,233.55 |
| 10/07/2019 | 1981 | Yellowstone Landscape Professionals | 2019 Irrigation project / Landscape Maint. | | 51,187.05 | 161,046.50 |
| 10/07/2019 | 1982 | Egis Insurance Risk Advisors | Insurance Renewal - 2020 | | 22,750.00 | 138,296.50 |
| 10/08/2019 | | Ballantrae | Rentals | 1,168.00 | | 139,464.50 |
| 10/11/2019 | 690101DD | Anthony Vadalabene | 9/23-10/6 - Pool Monitor | | 384.40 | 139,080.10 |
| 10/11/2019 | 690096DD | David M. Hill | 9/23-10/6 - Pool Monitor | | 349.02 | 138,731.08 |
| 10/11/2019 | 690100DD | Dustin J Smith | 9/23-10/6 - P/R | | 1,232.23 | 137,498.85 |
| 10/11/2019 | 690098DD | Gary L. Kubler | 9/23-10/6 - P/R | | 1,539.23 | 135,959.62 |
| 10/11/2019 | ACH101119 | Innovative Employer Solutions | Payroll - 9/9-9/22 | | 972.32 | 134,987.30 |
| 10/11/2019 | 690095DD | James Plateau | BOS Mtg. - 9/26 | | 200.00 | 134,787.30 |
| 10/11/2019 | 690097DD | Kristy R. Kirk | 9/23-10/6 - Pool Monitor | | 116.59 | 134,670.71 |
| 10/11/2019 | 690099DD | Noelle Leite | 9/23-10/6 - Pool Monitor | | 15.00 | 134,655.71 |
| 10/11/2019 | 690094DD | Stephen Bobick | BOS Mtg. - 9/26 | | 200.00 | 134,455.71 |
| 10/11/2019 | 21 | Christopher Milano | BOS Mtg. - 9/26 | | 200.00 | 134,255.71 |
| 10/11/2019 | | Ballantrae | Due from Reserves | 43,427.76 | | 177,683.47 |
| 10/15/2019 | 1983 | American Ecosystems, Inc. | Lake & Pond Maint. | | 3,588.00 | 174,095.47 |
| 10/15/2019 | 1984 | DLTD Solutions Inc. | Admin Fee - 9/1,3,5,7,10,12,14,15,16,20,21,22,26,28,29 | | 600.00 | 173,495.47 |
| 10/15/2019 | 1985 | Douglas Guy | Security - September 3,5,12,29 | | 800.00 | 172,695.47 |
| 10/15/2019 | 1986 | DPFG MANAGEMENT & CONSULTING, LLC | ADA Compliance | | 500.00 | 172,195.47 |
| 10/15/2019 | 1987 | Jesus D. Lopez | 1,7,10,14,15,16,20,21,22,26,28 - Patrol | | 2,800.00 | 169,395.47 |
| 10/15/2019 | 1988 | Poolsure | Pool Maint - October | | 505.58 | 168,889.89 |
| 10/15/2019 | 1989 | Stantec Consulting Services, Inc. | Engineering Svcs thru 9/20/19 | | 537.50 | 168,352.39 |
| 10/17/2019 | | Yellow Landscaping Professionals | Refund | 47,934.34 | | 216,286.73 |
| 10/21/2019 | 1991 | Florida Dept of Revenue | 3rd Qtr. 2019 Sales Tax | | 147.81 | 216,138.92 |
| 10/21/2019 | ACH102119.1 | Duke Energy | 8/28-9/27 - 17600 Stinchar Dr Entry Tower | | 78.42 | 216,060.50 |
| 10/21/2019 | ACH102119.2 | Duke Energy | 8/28-9/27 - 3351 Downan Point Dr Well | | 71.35 | 215,989.15 |
| 10/21/2019 | ACH102119.3 | Duke Energy | 8/28-9/27 - 17650 Ayshire Blvd Entry Tower | | 20.42 | 215,968.73 |
| 10/21/2019 | ACH102119.4 | Duke Energy | 8/28 - 9/27 - 2131 Ballantrae Blvd Irr | | 14.37 | 215,954.36 |
| 10/21/2019 | ACH102119.5 | Duke Energy | 8/28 - 9/29 - 2131 Ballantrae Blvd Irr- 17626 Glenapp Dr Irr | | 142.22 | 215,812.14 |
| 10/21/2019 | ACH102119.6 | Duke Energy | 8/28 - 9/27 - 2500 Ballantrae Blvd Lite Entrance | | 194.04 | 215,618.10 |
| 10/21/2019 | ACH102119.7 | Duke Energy | 8/28 - 9/27 - 3643 Duke Firth St Irr | | 13.73 | 215,604.37 |
| 10/21/2019 | ACH102119.8 | Duke Energy | 8/28 - 9/27 - 17524 Hugh Ln | | 239.93 | 215,364.44 |
| 10/21/2019 | ACH102119.9 | Duke Energy | 8/28 - 9/27 - 17611 Mentmore Blvd Rec Bldg | | 1,052.23 | 214,312.21 |
| 10/21/2019 | ACH102119.10 | Duke Energy | 8/28 - 9/27 - 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite | | 23.92 | 214,288.29 |
| 10/21/2019 | ACH102119.11 | Duke Energy | 8/28 - 9/27 - 17700 Glenapp Dr. Entry Tower | | 18.91 | 214,269.38 |
| 10/21/2019 | ACH102119.12 | Duke Energy | 8/28 - 9/27 - 2800 Ballantrae Blvd Pump Pond | | 887.12 | 213,382.26 |
| 10/22/2019 | 1990 | Ballantrae CDD. | Transfer to BU Debit Card Account | | 2,500.00 | 210,882.26 |
| 10/22/2019 | ACH102219.1 | Duke Energy | 8/29-9/30 - 3542 Ballantrae Blvd Well Pump | | 109.31 | 210,772.95 |
| 10/24/2019 | ACH102419 | Duke Energy | Streetsights - September | | 8,510.41 | 202,262.54 |
| 10/24/2019 | 1992 | Straley Robin Vericker | Legal Services 7/15/19 | | 735.00 | 201,527.54 |
| 10/25/2019 | 693999DD | Dustin J Smith | 10/7-10/20 - P/R | | 879.62 | 200,647.92 |
| 10/25/2019 | 693998DD | Gary L. Kubler | 10/7-10/20 - P/R | | 1,169.28 | 199,478.64 |
| 10/25/2019 | ACH102519 | Innovative Employer Solutions | Payroll - 10/7-10/20 | | 600.23 | 198,878.41 |
| 10/28/2019 | ACH102819 | Pasco County Utilities Services Branch | 8/21-9/20 - Ballantrae & Mentore | | 497.38 | 198,381.03 |
| 10/28/2019 | ACH102819.2 | Pasco County Utilities Services Branch | 8/21-9/20 - Ayrshire Boulevard | | 27.45 | 198,353.58 |
| 10/28/2019 | 1993 | DLTD Solutions Inc. | Admin Fee - 10/5,7,12,15,18,19 | | 320.00 | 198,033.58 |
| 10/28/2019 | 1994 | Douglas Guy | Security - October 18 | | 200.00 | 197,833.58 |
| 10/28/2019 | 1995 | FLORIDA DEPT OF ECONOMIC OPPORTUNIT | Annual Filing Fee FY 2020 | | 175.00 | 197,658.58 |
| 10/28/2019 | 1996 | Jesus D. Lopez | 10/5,7,12,15,19 - Patrol | | 1,120.00 | 196,538.58 |
| 10/28/2019 | 1997 | Straley Robin Vericker | Legal Services 10/15/19 | | 1,110.00 | 195,428.58 |
| 10/28/2019 | 1998 | Tropicare Termite and Pest Control | Pest Control - Oct | | 40.00 | 195,388.58 |
| 10/28/2019 | 1999 | William McLaughlin | Security - 6/1,6 (Rcvd 10/20/19) | | 560.00 | 194,828.58 |
| 10/29/2019 | ACH102919 | Bright House Networks | 10/12-11/11 - Internet/Phone | | 349.94 | 194,478.64 |
| 10/31/2019 | | EOM Balance Hancock Bank | | 92,530.10 | 143,733.41 | 194,478.64 |
| 11/01/2019 | 2000 | DPFG MANAGEMENT & CONSULTING, LLC | CDD Mgmt - November | | 4,433.00 | 190,045.64 |
| 11/04/2019 | 2001 | American Ecosystems, Inc. | Lake & Pond Maint. | | 3,588.00 | 186,457.64 |
| 11/04/2019 | 2002 | DLTD Solutions Inc. | Admin Fee - 10/20,21,23,26,27,29 | | 240.00 | 186,217.64 |
| 11/04/2019 | 2003 | Douglas Guy | Security - October 20 | | 240.00 | 185,977.64 |
| 11/04/2019 | 2005 | Jesus D. Lopez | 10/21,26,29 | | 640.00 | 185,337.64 |
| 11/04/2019 | 2006 | Poolsure | Pool Maint - November | | 505.58 | 184,832.06 |
| 11/04/2019 | 2007 | Stephen Glen Dachs | 10/23,27 | | 440.00 | 184,392.06 |
| 11/04/2019 | 2004 | Yellowstone Landscape Professionals | Landscape Maint. | | 22,046.08 | 162,345.98 |
| 11/08/2019 | 698021DD | Cecilio A. Thomas Jr. | BOS Mtg. - 10/23 | | 200.00 | 162,145.98 |
| 11/08/2019 | 23 | Christopher Milano | BOS Mtg. - 10/23 | | 200.00 | 161,945.98 |
| 11/08/2019 | 698020DD | Dustin J Smith | 10/21-11/3 - P/R | | 1,313.88 | 160,632.10 |
| 11/08/2019 | 698019DD | Gary L. Kubler | 10/21-11/3 - P/R | | 1,660.55 | 158,971.55 |
| 11/08/2019 | ACH110819 | Innovative Employer Solutions | BOS Mtg 10/23 & Payroll - 10/21-11/3 | | 915.52 | 158,056.03 |
| 11/08/2019 | 698018DD | James Plateau | BOS Mtg. - 10/23 | | 200.00 | 157,856.03 |
| 11/08/2019 | 22 | Richard Levy | BOS Mtg. - 10/23 | | 200.00 | 157,656.03 |
| 11/08/2019 | 698017DD | Stephen Bobick | BOS Mtg. - 10/23 | | 200.00 | 157,456.03 |
| 11/11/2019 | | Pasco County Tax Collector | Deposit | 3,081.99 | | 160,538.02 |
| 11/11/2019 | 2008 | Suncoast Rust Control, Inc | Rust Prevention - Oct | | 865.00 | 159,673.02 |
| 11/11/2019 | | Internal Revenue Service | Deposit | 4,666.36 | | 164,339.38 |
| 11/11/2019 | | Ballantrae | Rental Income | | 275.00 | 164,614.38 |
| 11/13/2019 | | Pasco County Tax Collector | Deposit | 2,720.00 | | 167,334.38 |
| 11/18/2019 | | Pasco County Tax Collector | Deposit | 57,541.75 | | 224,876.13 |
| 11/18/2019 | 2009 | Stantec Consulting Services, Inc. | Engineering Svcs thru 10/18/19 | | 1,332.30 | 223,543.83 |

BALLANTRAE CDD
Check Register
FY2020

| Date | Ref # | Vendor Name | Memo | Deposits | Disbursements | HB Acct Balance |
|------------|--------------|--|--|---------------------|-------------------|---------------------|
| 11/18/2019 | 2010 | Tampa Bay Times | Legal Ad | | 124.00 | 223,419.83 |
| 11/19/2019 | ACH111919.1 | Duke Energy | 10/1-10/28 - 17524 Hugh Ln | | 249.06 | 223,170.77 |
| 11/19/2019 | ACH111919.2 | Duke Energy | 10/1-10/28 - 17611 Mentmore Blvd Rec Bldg | | 1,049.34 | 222,121.43 |
| 11/19/2019 | ACH111919.3 | Duke Energy | 10/1-10/28 - 2800 Ballentrae Blvd Pump Pond | | 931.49 | 221,189.94 |
| 11/20/2019 | ACH112019.1 | Duke Energy | 10/1-10/29 - 2131 Ballantrae Blvd Irr- 17626 Glenapp Dr Irr | | 150.79 | 221,039.15 |
| 11/20/2019 | ACH112019.2 | Duke Energy | 10/1-10/29 - 2500 Ballantrae Blvd Lite Entrance | | 184.71 | 220,854.44 |
| 11/20/2019 | ACH112019.3 | Duke Energy | 9/27-10/29 - 3643 Duke Firth St Irr | | 13.86 | 220,840.58 |
| 11/20/2019 | ACH112019.4 | Duke Energy | 10/1-10/29 - 17600 Stinchar Dr Entry Tower | | 187.98 | 220,652.60 |
| 11/20/2019 | ACH112019.5 | Duke Energy | 9/27-10/29 - 3351 Downan Point Dr Well | | 68.08 | 220,584.52 |
| 11/20/2019 | ACH112019.6 | Duke Energy | 9/27-10/29 - 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite | | 28.08 | 220,556.44 |
| 11/20/2019 | ACH112019.7 | Duke Energy | 9/27-10/29 - 17700 Glenapp Dr. Entry Tower | | 25.47 | 220,530.97 |
| 11/20/2019 | ACH112019.8 | Duke Energy | 9/27-10/29 - 17650 Ayshire Blvd Entry Tower | | 21.17 | 220,509.80 |
| 11/20/2019 | ACH112019.9 | Duke Energy | 9/30-10/29 - 3542 Ballantrae Blvd Well Pump | | 100.98 | 220,408.82 |
| 11/20/2019 | ACH112019.10 | Duke Energy | 9/27-10/29 - 2131 Ballantrae Blvd Irr | | 13.86 | 220,394.96 |
| 11/20/2019 | ACH112019.11 | Duke Energy | Streetlights - October | | 8,510.41 | 211,884.55 |
| 11/22/2019 | 702184DD | Dustin J Smith | 11/4-11/17 - P/R | | 903.91 | 210,980.64 |
| 11/22/2019 | 702183DD | Gary L. Kubler | 11/4-11/17 - P/R | | 1,203.02 | 209,777.62 |
| 11/22/2019 | ACH112219 | Innovative Employer Solutions | Payroll - 11/4-11/17 | | 619.98 | 209,157.64 |
| 11/25/2019 | ACH112519.1 | Pasco County Utilities Services Branch | 10/1-10/21 - Ayshire Boulevard | | 24.80 | 209,132.84 |
| 11/25/2019 | ACH112519.2 | Pasco County Utilities Services Branch | 10/1-10/21 - Ballentrae & Mentore | | 1,047.98 | 208,084.86 |
| 11/25/2019 | | Pasco County Tax Collector | Deposit | 214,844.49 | | 422,929.35 |
| 11/27/2019 | | Pasco County Tax Collector | Deposit | 80,620.88 | | 503,550.23 |
| 11/29/2019 | ACH112919 | Bright House Networks | 11/12-12/11 - Internet/Phone | | 349.94 | 503,200.29 |
| 11/29/2019 | 25 | Christopher Milano | BOS Mtg. - 11/20 | | 200.00 | 503,000.29 |
| 11/29/2019 | 703765DD | Dustin J Smith | 11/18-12/1 - P/R - healthcare & Phone | | 373.23 | 502,627.06 |
| 11/29/2019 | 703764DD | Gary L. Kubler | 11/18-12/1 - P/R - healthcare & Phone | | 369.00 | 502,258.06 |
| 11/29/2019 | ACH112919 | Innovative Employer Solutions | BOS Mtg 11/20 & Payroll - 11/18-12/1 (Stipends) | | 360.31 | 501,897.75 |
| 11/29/2019 | 703763DD | James Plateau | BOS Mtg. - 11/20 | | 200.00 | 501,697.75 |
| 11/29/2019 | 24 | Richard Levy | BOS Mtg. - 11/20 | | 200.00 | 501,497.75 |
| 11/29/2019 | 703762DD | Stephen Bobick | BOS Mtg. - 11/20 | | 200.00 | 501,297.75 |
| 11/30/2019 | | EOM Balance Hancock Bank | | 363,750.47 | 56,931.36 | 501,297.75 |
| 12/01/2019 | 2011 | DPFG MANAGEMENT & CONSULTING, LLC | CDD Mgmt - December | | 4,433.00 | 496,864.75 |
| 12/06/2019 | 705595 | Dustin J Smith | 11/18-12/1 - P/R | | 987.92 | 495,876.83 |
| 12/06/2019 | 705594 | Gary L. Kubler | 11/18-12/1 - P/R | | 1,236.48 | 494,640.35 |
| 12/06/2019 | ACH120619 | Innovative Employer Solutions | Payroll - 11/18-12/1 | | 658.51 | 493,981.84 |
| 12/06/2019 | | Pasco County Tax Collector | Deposit | 1,041,844.76 | | 1,535,826.60 |
| 12/09/2019 | 2012 | American Ecosystems, Inc. | Lake & Pond Maint. | | 3,588.00 | 1,532,238.60 |
| 12/09/2019 | 2013 | DCSI, Inc | Swipe cards & Overlays | | 523.00 | 1,531,715.60 |
| 12/09/2019 | 2014 | Illuminations Holiday Lighting | Holiday Lighting Final | | 9,025.00 | 1,522,690.60 |
| 12/09/2019 | 2015 | Poolsure | Pool Maint - December | | 520.74 | 1,522,169.86 |
| 12/09/2019 | 2016 | Stantec Consulting Services, Inc. | Engineering Svcs thru 11/15/19 | | 408.00 | 1,521,761.86 |
| 12/09/2019 | 2017 | Straley Robin Vericker | Legal Services 11/15/19 | | 2,335.00 | 1,519,426.86 |
| 12/09/2019 | 2018 | Suncoast Rust Control, Inc | Rust Prevention - Nov | | 865.00 | 1,518,561.86 |
| 12/09/2019 | 2019 | Tropicare Termite and Pest Control | Pest Control - Nov | | 40.00 | 1,518,521.86 |
| 12/09/2019 | 2020 | Yellowstone Landscape Professionals | Landscape Maint. | | 12,343.45 | 1,506,178.41 |
| 12/10/2019 | | Deposit | Rental Income | 275.00 | | 1,506,453.41 |
| 12/12/2019 | 2021 | Ballantrae CDD C/O US Bank | Tax Collection Distribution c/o US Bank | | 493,450.37 | 1,013,003.04 |
| 12/13/2019 | | Pasco County Tax Collector | Deposit | 88,049.36 | | 1,101,052.40 |
| 12/16/2019 | 2022 | Allegra Design Print Mail | Ballantrae Newsletter | | 1,822.84 | 1,099,229.56 |
| 12/17/2019 | 2023 | DCSI, Inc | Monument Camera Installation - Down payment | | 11,994.50 | 1,087,235.06 |
| 12/17/2019 | ACH121719.1 | Duke Energy | 10/28-11/25 - 17524 Hugh Ln | | 220.77 | 1,087,014.29 |
| 12/17/2019 | ACH121719.2 | Duke Energy | 10/28-11/25 - 17611 Mentmore Blvd Rec Bldg | | 929.63 | 1,086,084.66 |
| 12/17/2019 | ACH121719.3 | Duke Energy | 10/28-11/25 - 2800 Ballentrae Blvd Pump Pond | | 946.75 | 1,085,137.91 |
| 12/17/2019 | ACH121719.4 | Duke Energy | 10/29-11/25 - 3542 Ballantrae Blvd Well Pump | | 96.32 | 1,085,041.59 |
| 12/18/2019 | 2024 | Innersync | Web Hosting & ADA compliance | | 1,260.64 | 1,083,780.95 |
| 12/18/2019 | 2025 | Tampa Bay Times | Legal Ad | | 245.50 | 1,083,535.45 |
| 12/18/2019 | 2026 | Yellowstone Landscape Professionals | Irrigation Inspection Repair December | | 77.80 | 1,083,457.65 |
| 12/18/2019 | | Pasco County Tax Collector | Deposit | 2,735.22 | | 1,086,192.87 |
| 12/20/2019 | 709820DD | Dustin J Smith | 12/2-12/15 - P/R | | 903.92 | 1,085,288.95 |
| 12/20/2019 | 709819DD | Gary L. Kubler | 12/2-12/15 - P/R | | 1,203.02 | 1,084,085.93 |
| 12/20/2019 | ACH122019 | Innovative Employer Solutions | Payroll - 12/2-12/15 | | 619.96 | 1,083,465.97 |
| 12/23/2019 | ACH122319.1 | Pasco County Utilities Services Branch | 10/21-11/20 - Ayshire Boulevard | | 24.80 | 1,083,441.17 |
| 12/23/2019 | ACH122319.2 | Pasco County Utilities Services Branch | 10/21-11/20 - Ballentrae & Mentore | | 406.25 | 1,083,034.92 |
| 12/23/2019 | ACH122319.3 | Duke Energy | 10/29-11/27 - 2500 Ballantrae Blvd Lite Entrance | | 160.37 | 1,082,874.55 |
| 12/23/2019 | ACH122319.4 | Duke Energy | 10/29-11/27 - 3643 Duke Firth St Irr | | 13.86 | 1,082,860.69 |
| 12/23/2019 | ACH122319.5 | Duke Energy | 10/29-11/27 - 17600 Stinchar Dr Entry Tower | | 140.33 | 1,082,720.36 |
| 12/23/2019 | ACH122319.6 | Duke Energy | 10/29-11/27 - 3351 Downan Point Dr Well | | 52.06 | 1,082,668.30 |
| 12/23/2019 | ACH122319.7 | Duke Energy | 10/29-11/27 - 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite | | 26.18 | 1,082,642.12 |
| 12/23/2019 | ACH122319.8 | Duke Energy | 10/29-11/27 - 17700 Glenapp Dr. Entry Tower | | 24.08 | 1,082,618.04 |
| 12/23/2019 | ACH122319.9 | Duke Energy | 10/29-11/27 - 17650 Ayshire Blvd Entry Tower | | 20.16 | 1,082,597.88 |
| 12/23/2019 | ACH122319.10 | Duke Energy | 10/29-11/27 - 2131 Ballantrae Blvd Irr | | 13.61 | 1,082,584.27 |
| 12/23/2019 | ACH122319.11 | Duke Energy | 10/29-11/27 - 2131 Ballantrae Blvd Irr- 17626 Glenapp Dr Irr | | 95.07 | 1,082,489.20 |
| 12/26/2019 | ACH122619 | Duke Energy | 10/31-12/02 - 3351 Downan Point Dr Well | | 8,510.41 | 1,073,978.79 |
| 12/29/2019 | ACH122919 | Bright House Networks | 12/12-1/11 - Internet/Phone | | 349.94 | 1,073,628.85 |
| 12/30/2019 | 2028 | Ballantrae CDD. | Emergency Reserve Transfer | | 20,000.00 | 1,053,628.85 |
| 12/30/2019 | 2029 | Ballantrae CDD. | Asset Reserve Transfer | | 46,600.00 | 1,007,028.85 |
| 12/31/2019 | 2031 | Straley Robin Vericker | Legal Services 12/15/19 | | 1,050.00 | 1,005,978.85 |
| 12/31/2019 | 2032 | Tropicare Termite and Pest Control | Pest Control - Dec | | 40.00 | 1,005,938.85 |
| 12/31/2019 | 2033 | Yellowstone Landscape Professionals | Winter Annuals | | 3,614.59 | 1,002,324.26 |
| 12/31/2019 | 2034 | Angela Clifton Photography | Photography | | 1,000.00 | 1,001,324.26 |
| 12/31/2019 | | EOM Balance Hancock Bank | | 1,132,904.34 | 632,877.83 | 1,001,324.26 |
| 01/01/2020 | 2027 | DPFG MANAGEMENT & CONSULTING, LLC | CDD Mgmt - January | | 4,433.00 | 996,891.26 |
| 01/01/2020 | 2030 | American Ecosystems, Inc. | Lake & Pond Maint | | 3,588.00 | 993,303.26 |
| 01/03/2020 | 713981DD | Dustin J Smith | 12/16-12/29 - P/R | | 1,320.21 | 991,983.05 |
| 01/03/2020 | 713980DD | Gary L. Kubler | 12/16-12/29 - P/R | | 1,568.50 | 990,414.55 |
| 01/03/2020 | ACH010320 | Innovative Employer Solutions | Payroll - 12/16-12/29 | | 870.97 | 989,543.58 |
| 01/06/2020 | 2035 | DCSI, Inc | Basketball court reader cover | | 71.49 | 989,472.09 |

BALLANTRAE CDD
Check Register
FY2020

| Date | Ref # | Vendor Name | Memo | Deposits | Disbursements | HB Acct Balance |
|------------|-------------|--|---|------------------|------------------|-------------------|
| 01/06/2020 | 2036 | DLTD Solutions Inc. | Admin Fee - 11/2,3, 12/28,29 | | 160.00 | 989,312.09 |
| 01/06/2020 | 2037 | Suncoast Rust Control, Inc | Rust Prevention - Dec | | 865.00 | 988,447.09 |
| 01/06/2020 | 2038 | TCASS | Security - 11/2,3, 12/28,29 | | 800.00 | 987,647.09 |
| 01/10/2020 | | Pasco County Tax Collector | Deposit | 15,169.17 | | 1,002,816.26 |
| 01/17/2020 | 717805DD | Dustin J Smith | 12/30-1/12 - P/R | | 988.98 | 1,001,827.28 |
| 01/17/2020 | 717804DD | Gary L. Kubler | 12/30-1/12 - P/R | | 1,203.62 | 1,000,623.66 |
| 01/17/2020 | ACH011720 | Innovative Employer Solutions | Payroll - 12/30-1/12 | | 665.01 | 999,958.65 |
| 01/17/2020 | 717611DD | Cecilio A. Thomas Jr. | BOS Mtg. - 12/18 | | 200.00 | 999,758.65 |
| 01/17/2020 | 27 | Christopher Milano | BOS Mtg. - 12/18 | | 200.00 | 999,558.65 |
| 01/17/2020 | ACH011720 | Innovative Employer Solutions | 12/18/19 - BOS Mtg | | 49.00 | 999,509.65 |
| 01/17/2020 | 717610DD | James Plateau | BOS Mtg. - 12/18 | | 200.00 | 999,309.65 |
| 01/17/2020 | 26 | Richard Levy | BOS Mtg. - 12/18 | | 200.00 | 999,109.65 |
| 01/17/2020 | 717609DD | Stephen Bobick | BOS Mtg. - 12/18 | | 200.00 | 998,909.65 |
| 01/21/2020 | 2039 | Poolsure | Pool Maint - January | | 520.74 | 998,388.91 |
| 01/21/2020 | ACH12120 | Duke Energy | Electricity | | 11,294.28 | 987,094.63 |
| 01/23/2020 | 2040 | Florida Dept of Revenue | 4th Qtr 2019 Sales Tax | | 120.26 | 986,974.37 |
| 01/27/2020 | ACH012720 | Pasco County Utilities Services Branch | 11/20-12/19 - Ballentrae & Mentore | | 309.78 | 986,664.59 |
| 01/27/2020 | ACH012720.2 | Pasco County Utilities Services Branch | 11/20-12/19 - Ayrshire Boulevard | | 27.83 | 986,636.76 |
| 01/31/2020 | ACH1312020 | Innovative Employer Solutions | Payroll as of 1/27/2020 | | 3,193.34 | 983,443.42 |
| 01/31/2020 | | EOM Balance Hancock Bank | | 15,169.17 | 33,050.01 | 983,443.42 |
| 02/03/2020 | ACH20320 | Bright House Networks | 01/12/20-02/11/20 - Internet/Phone - 17611 Mentmore Blvd | | 349.94 | 983,393.48 |
| 02/04/2020 | 2042 | American Ecosystems, Inc. | Lake & Pond Maint. | | 3,588.00 | 979,805.48 |
| 02/04/2020 | 2043 | DLTD Solutions Inc. | Security/Traffic Control | | 1,830.00 | 977,975.48 |
| 02/04/2020 | 2045 | Poolsure | Pool Maint - February | | 520.74 | 977,454.74 |
| 02/04/2020 | 2046 | Stantec Consulting Services, Inc. | Engineering Svcs thru 12/27/19 | | 1,290.00 | 976,164.74 |
| 02/04/2020 | 2047 | Suncoast Rust Control, Inc | Rust Prevention - Jan | | 865.00 | 975,299.74 |
| 02/04/2020 | 2048 | Tropicare Termite and Pest Control | Pest Control - Jan | | 40.00 | 975,259.74 |
| 02/04/2020 | 2049 | Yellowstone Landscape Professionals | Landscape Maint - Feb | | 12,019.25 | 963,240.49 |
| 02/10/2020 | | Pasco County Tax Collector | Deposit | 11,184.40 | | 974,424.89 |
| 02/11/2020 | | Pasco County Tax Collector | Deposit | 22,563.96 | | 996,988.85 |
| 02/14/2020 | 726598DD | Dustin J Smith | 1/27- 2/9 - P/R | | 1,236.19 | 995,752.66 |
| 02/14/2020 | 726597DD | Gary L. Kubler | 1/27- 2/9 - P/R | | 1,595.79 | 994,156.87 |
| 02/14/2020 | 021420ACH | Innovative Employer Solutions | 1/27- 2/9 - P/R | | 841.73 | 993,315.14 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 3351 Downan Point Dr Well | | 31.91 | 993,283.23 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 17650 Ayrshire Blvd Entry Tower | | 22.36 | 993,260.87 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 17600 Stinchar Dr Entry Tower | | 95.55 | 993,165.32 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 3643 Duke Firth St Irr | | 14.88 | 993,150.44 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 2800 Ballentrae Blvd Pump Pond | | 1,037.59 | 992,112.85 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 17700 Glenapp Dr. Entry Tower | | 21.64 | 992,091.21 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 2131 Ballantree Blvd Irr - 3633 Duke Firth St Entry Lite | | 26.30 | 992,064.91 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 17611 Mentmore Blvd Rec Bldg | | 949.85 | 991,115.06 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 17524 Hugh Ln | | 226.15 | 990,888.91 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 2500 Ballantree Blvd Lite Entrance | | 172.59 | 990,716.32 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 17626 Glenapp Dr Irr | | 85.90 | 990,630.42 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 3542 Ballantree Blvd Well Pump | | 90.24 | 990,540.18 |
| 02/19/2020 | 021920ACH | Duke Energy | 1/2-02/03 17835 State Rd 54 | | 8,415.64 | 982,124.54 |
| 02/19/2020 | 021920ACH | Duke Energy | 12/27-1/28 - 2131 Ballantree Blvd Irr | | 172.35 | 981,952.19 |
| 02/24/2020 | 2052 | Ballantree CDD. | DC Trsr Feb 2020 | | 2,000.00 | 979,952.19 |
| 02/24/2020 | 2058 | Pasco County Utilities Services Branch | 12/19 - 01/17 - Ballentree & Mentore paid twice | | 457.36 | 979,494.83 |
| 02/26/2020 | 2054 | DPFG MANAGEMENT & CONSULTING, LLC | CDD Mgmt - February | | 4,433.00 | 975,061.83 |
| 02/26/2020 | ACH022620 | Pasco County Utilities Services Branch | Water | | 457.36 | 974,604.47 |
| 02/28/2020 | 733069DD | Dustin J Smith | 1/27- 2/9 - P/R | | 865.27 | 973,739.20 |
| 02/28/2020 | 730268DD | Gary L. Kubler | 1/27- 2/9 - P/R | | 1,203.63 | 972,535.57 |
| 02/28/2020 | 022820ACH | Innovative Employer Solutions | 2/10 - 2/23 P/R | | 669.04 | 971,866.53 |
| 02/29/2020 | | EOM Balance Hancock Bank | | 33,748.36 | 45,625.25 | 971,866.53 |
| 03/01/2020 | 2053 | American Ecosystems, Inc. | Lake & Pond Maint. - March | | 3,588.00 | 968,278.53 |
| 03/01/2020 | 2051 | Poolsure | Pool Maint -March | | 520.74 | 967,757.79 |
| 03/01/2020 | ACH 3/1 | Bright House Networks | 2/12 - 3/11 - Internet/Phone - 17611 Mentmore Blvd | | 351.94 | 967,405.85 |
| 03/03/2020 | 2062 | Straley Robin Vericker | Legal Services through 2/15/20 | | 105.00 | 967,300.85 |
| 03/03/2020 | 2063 | Tropicare Termite and Pest Control | Pest Control - Feb | | 40.00 | 967,260.85 |
| 03/04/2020 | 2064 | DPFG MANAGEMENT & CONSULTING, LLC | CDD Mgmt - March | | 4,433.00 | 962,827.85 |
| 03/04/2020 | 032520ACH | Pasco County Utilities Services Branch | 1/17 - 2/18 - Ayrshire Boulevard | | 3.58 | 962,824.27 |
| 03/06/2020 | 732490DD | Cecilio A. Thomas Jr. | BOS Mtg. - 2/26 | | 200.00 | 962,624.27 |
| 03/06/2020 | 030620ACH | Innovative Employer Solutions | BOS Mtg. - 2/26 | | 59.00 | 962,565.27 |
| 03/06/2020 | 732489DD | James Plateau | BOS Mtg. - 2/26 | | 200.00 | 962,365.27 |
| 03/06/2020 | 732488DD | Stephen Bobick | BOS Mtg. - 2/26 | | 200.00 | 962,165.27 |
| 03/06/2020 | 30 | Christopher Milano | BOS Mtg. - 2/26 | | 200.00 | 961,965.27 |
| 03/06/2020 | 29 | Richard Levy | BOS Mtg. - 2/26 | | 200.00 | 961,765.27 |
| 03/10/2020 | 2065 | Ballantree CDD C/O US Bank | Tax Dist. Dec-Jan 20 | | 37,327.51 | 924,437.76 |
| 03/11/2020 | 2066 | DCSI, Inc | Repaired cable and flex to mag lock | | 210.00 | 924,227.76 |
| 03/11/2020 | 2067 | Pasco County Utilities Services Branch | 1/17 - 2/18 Ballentree & Mentore | | 26.38 | 924,201.38 |
| 03/11/2020 | 2068 | Stantec Consulting Services, Inc. | Engineering Svcs thru 2/21/20 | | 2,462.00 | 921,739.38 |
| 03/11/2020 | 2069 | Yellowstone Landscape Professionals | Landscape Maint - March | | 12,019.25 | 909,720.13 |
| 03/13/2020 | | Deposit | Rental Income | 680.00 | | 910,400.13 |
| 03/13/2020 | 735804DD | Dustin J Smith | 2/24/-3/8 P/R | | 904.96 | 909,495.17 |
| 03/13/2020 | 03132020ACH | Innovative Employer Solutions | 2/24/-3/8 P/R | | 273.22 | 909,221.95 |
| 03/13/2020 | 734441DD | Dustin J Smith | 2/24 - 3/8 - healthcare & Phone | | 373.23 | 908,848.72 |
| 03/13/2020 | 734440DD | Gary L. Kubler | 2/24/-3/8 P/R | | 1,534.86 | 907,313.86 |
| 03/13/2020 | 03132020ACH | Innovative Employer Solutions | 2/24 - 3/8 -P/R | | 549.21 | 906,764.65 |
| 03/19/2020 | 2070 | DLTD Solutions Inc. | Admin Fee - 1,2,8,9,15,16,22,23,29, 2020 | | 400.00 | 906,364.65 |
| 03/19/2020 | 2071 | Yellowstone Landscape Professionals | Repairs | | 5,938.01 | 900,426.64 |
| 03/20/2020 | 032020ACH | Duke Energy | 1/28 - 2/27 - 17611 Mentmore Blvd Rec Bldg | | 881.06 | 899,545.58 |
| 03/20/2020 | 032020ACH | Duke Energy | 1/28 - 2/27 - 17524 Hugh Ln | | 211.81 | 899,333.77 |
| 03/20/2020 | 032020ACH | Duke Energy | 1/28 - 2/18 2800 Ballentree Blvd Pump Pond | | 1,008.58 | 898,325.19 |
| 03/20/2020 | 032020ACH | Duke Energy | 1/28 - 2/27 - 3542 Ballantree Blvd Well Pump | | 80.46 | 898,244.73 |
| 03/23/2020 | 032320ACH | Duke Energy | 1/28 - 2/28- 17600 Stinchar Dr Entry Tower | | 72.95 | 898,171.78 |
| 03/23/2020 | 032320ACH | Duke Energy | 1/28 - 2/28 - 3351 Downan Point Dr Well | | 34.55 | 898,137.23 |
| 03/23/2020 | 032320ACH | Duke Energy | 1/28 - 2/28- 17650 Ayrshire Blvd Entry Tower | | 26.16 | 898,111.07 |

BALLANTRAE CDD
Check Register
FY2020

| Date | Ref # | Vendor Name | Memo | Deposits | Disbursements | HB Acct Balance |
|------------|-------------|--|--|------------------|-------------------|-------------------|
| 03/23/2020 | 032320ACH | Duke Energy | 1/28 - 2/28- 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite | | 21.93 | 898,089.14 |
| 03/23/2020 | 032320ACH | Duke Energy | 1/28 - 2/28 - 2500 Ballantrae Blvd Lite Entrance | | 130.01 | 897,959.13 |
| 03/23/2020 | 032320ACH | Duke Energy | 12/27-1/28 - 17600 Stinchar Dr Entry Tower | | 14.90 | 897,944.23 |
| 03/23/2020 | 032320ACH | Duke Energy | 1/28 - 2/28- 17650 Ayshire Blvd Entry Tower | | 22.66 | 897,921.57 |
| 03/23/2020 | 032320ACH | Duke Energy | 1/28 - 2/28 - 2131 Ballantrae Blvd Irr | | 184.32 | 897,737.25 |
| 03/23/2020 | 032320ACH | Duke Energy | 1/28 - 2/28 - 17626 Glenapp Dr Irr | | 114.11 | 897,623.14 |
| 03/23/2020 | 2072 | Ballantrae CDD. | Emergency Reserve Transfer | | 20,000.00 | 877,623.14 |
| 03/25/2020 | 032520ACH | Duke Energy | 1/31 - 2/21 17835 State Rd 54 | | 8,474.22 | 869,148.92 |
| 03/27/2020 | 738662DD | Anthony Vadalabene | 3/9 - 3/22 - Pool Monitor | | 443.28 | 868,705.64 |
| 03/27/2020 | 738661DD | Dustin J Smith | 3/9 - 3/22 P/R | | 904.95 | 867,800.69 |
| 03/27/2020 | 03272020ACH | Innovative Employer Solutions | 3/9 - 3/22 - P/R | | 500.19 | 867,300.50 |
| 03/27/2020 | 738659DD | Kristy R. Kirk | 3/9 - 3/22 - Pool Monitor | | 443.28 | 866,857.22 |
| 03/27/2020 | 738660DD | Michael Obanion | 3/9 - 3/22 P/R | | 442.45 | 866,414.77 |
| 03/27/2020 | 03272020DD | Gary L. Kubler | 3/9 - 3/22 - P/R | | 1,203.63 | 865,211.14 |
| 03/27/2020 | 03272020ACH | Innovative Employer Solutions | 3/9 - 3/22 - P/R | | 397.69 | 864,813.45 |
| 03/30/2020 | 2075 | Bright House Networks | 3/12 - 4/11 - Internet/Phone - 17611 Mentmore Blvd | | 351.94 | 864,461.51 |
| 03/30/2020 | 2076 | DCSI, Inc | card printer not prining | | 105.00 | 864,356.51 |
| 03/30/2020 | 2077 | Express Press | News Letter | | 1,822.84 | 862,533.67 |
| 03/30/2020 | 2078 | Poolsure | Pool Maint - April | | 867.90 | 861,665.77 |
| 03/30/2020 | 2079 | Suncoast Rust Control, Inc | Rust Prevention - March | | 865.00 | 860,800.77 |
| 03/30/2020 | 2080 | Tropicare Termite and Pest Control | Pest Control - March | | 40.00 | 860,760.77 |
| 03/30/2020 | 2081 | Yellowstone Landscape Professionals | 2020 Spring Annual Rotation | | 3,561.48 | 857,199.29 |
| 03/31/2020 | 2082 | Jesus D. Lopez | Jan 26, Feb 1,2,8,9,15,16,22,23,29, 2020 | | 2,000.00 | 855,199.29 |
| 03/31/2020 | | EOM Balance Hancock Bank | | 680.00 | 117,347.24 | 855,199.29 |
| 04/01/2020 | 2073 | DPFG MANAGEMENT & CONSULTING, LLC | CDD Mgmt - April | | 4,433.00 | 850,766.29 |
| 04/01/2020 | 2074 | American Ecosystems, Inc. | Lake & Pond Maint. - Apr | | 3,588.00 | 847,178.29 |
| 04/01/2020 | ACH040120 | Bright House Networks | 3/12 - 4/11 - Internet/Phone - 17611 Mentmore Blvd | | 351.94 | 846,826.35 |
| 04/03/2020 | 04032020ACH | Michael Obanion | 3/9 - 3/22 P/R | | 74.47 | 846,751.88 |
| 04/06/2020 | | Pasco County Tax Collector | Deposit | 24,397.26 | | 871,149.14 |
| 04/06/2020 | | Pasco County Tax Collector | Deposit | 9.89 | | 871,159.03 |
| 04/07/2020 | | | Rental Income | 501.30 | | 871,660.33 |
| 04/07/2020 | 2083 | DLTD Solutions Inc. | Admin Fee - 1,7,8,14,15,21,22,29, 2020 | | 320.00 | 871,340.33 |
| 04/07/2020 | 2084 | Gary L. Kubler | 3/2, 3/10, 3/13 mileage reimbursement | | 33.87 | 871,306.46 |
| 04/07/2020 | 2085 | Jesus D. Lopez | March 1,7,8,14,15 2020 | | 1,200.00 | 870,106.46 |
| 04/07/2020 | 2086 | Stantec Consulting Services, Inc. | Engineering Svcs thru 2321/20 | | 8,803.90 | 861,302.56 |
| 04/07/2020 | 2087 | Stephen Glen Dachs | March 21,22,29 2020 | | 720.00 | 860,582.56 |
| 04/07/2020 | 2088 | Straley Robin Vericker | Legal Services through 3/15/20 | | 2,290.72 | 858,291.84 |
| 04/07/2020 | 2089 | Tropicare Termite and Pest Control | Pest Control | | 475.00 | 857,816.84 |
| 04/07/2020 | 2090 | Yellowstone Landscape Professionals | Ayshire - new well | | 12,737.76 | 845,079.08 |
| 04/10/2020 | 722493DD | Gary L. Kubler | 3/23 - 4/5 - P/R | | 1,534.86 | 843,544.22 |
| 04/10/2020 | 742494DD | Dustin J Smith | 3/23 - 4/5 - P/R | | 1,236.20 | 842,308.02 |
| 04/10/2020 | 04202020ACH | Innovative Employer Solutions | 3/23 - 4/5 - P/R | | 809.37 | 841,498.65 |
| 04/13/2020 | 04132020ACH | Innovative Employer Solutions | 3/9 - 3/22 - P/R | | 22.90 | 841,475.75 |
| 04/15/2020 | 2091 | DCSI, Inc | Monument Camera Installation - Remaining balance | | 11,994.50 | 829,481.25 |
| 04/15/2020 | 2092 | Suncoast Rust Control, Inc | Rust Prevention - April | | 865.00 | 828,616.25 |
| 04/15/2020 | 2093 | Yellowstone Landscape Professionals | Landscape Maint. - Jan | | 12,525.13 | 816,091.12 |
| 04/16/2020 | 2094 | Ballantrae CDD C/O US Bank | Tax Collection Distribution c/o US Bank | | 11,889.54 | 804,201.58 |
| 04/20/2020 | 04202020ACH | Pasco County Utilities Services Branch | 2/18 - 3/18 Ballantrae & Mentore | | 432.12 | 803,769.46 |
| 04/20/2020 | 042020ACH | Pasco County Utilities Services Branch | 2/16 - 3/16 - Ayshire Boulevard | | 25.29 | 803,744.17 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/28 - 3/30- 17650 Ayshire Blvd Entry Tower | | 27.66 | 803,716.51 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/27- 3/30- 17524 Hugh Ln | | 215.58 | 803,500.93 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/28 - 3/30 - 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite | | 21.44 | 803,479.49 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/27- 3/30 - 17611 Mentmore Blvd Rec Bldg | | 979.20 | 802,500.29 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/28 - 3/30 2500 Ballantrae Blvd Lite Entrance | | 105.22 | 802,395.07 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/28 - 3/30 17600 Stinchar Dr Entry Tower | | 62.31 | 802,332.76 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/28 - 3/30 3351 Downan Point Dr Well | | 27.41 | 802,305.35 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/27 - 3/30 2800 Ballentrae Blvd Pump Pond | | 1,072.39 | 801,232.96 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/27 - 3/30 - 3542 Ballantrae Blvd Well Pump | | 77.61 | 801,155.35 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/28 - 3/30 - 2131 Ballantrae Blvd Irr | | 146.77 | 801,008.58 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/28 - 3/30 17650 Ayshire Blvd Entry Tower | | 22.65 | 800,985.93 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/28 - 3/30 - 17626 Glenapp Dr Irr | | 131.96 | 800,853.97 |
| 04/21/2020 | 04212020ACH | Duke Energy | 2/28 - 3/30- 17600 Stinchar Dr Entry Tower | | 14.98 | 800,838.99 |
| 04/21/2020 | 2095 | Bright House Networks | 4/12 - 5/11 - Internet/Phone - 17611 Mentmore Blvd | | 351.94 | 800,487.05 |
| 04/21/2020 | 2096 | DCSI, Inc | Access/Gate | | 448.99 | 800,038.06 |
| 04/21/2020 | 2097 | Yellowstone Landscape Professionals | Ground wire Replacement | | 681.50 | 799,356.56 |
| 04/24/2020 | 042420ACH | Duke Energy | 3/3 - 4/2 17835 State Rd 54 | | 8,476.57 | 790,879.99 |
| 04/24/2020 | 042420DD | Gary L. Kubler | 4/6 - 4/19 - P/R | | 1,203.62 | 789,676.37 |
| 04/24/2020 | 042420DD | Dustin J Smith | 4/6 - 4/19 - P/R | | 904.96 | 788,771.41 |
| 04/24/2020 | 042420ACH | Innovative Employer Solutions | 4/6 - 4/19 - P/R | | 618.33 | 788,153.08 |
| 04/28/2020 | 2098 | Straley Robin Vericker | Legal Services through 4/15/20 | | 1,487.50 | 786,665.58 |
| 04/30/2020 | | EOM Balance Hancock Bank | | 24,908.45 | 93,442.16 | 786,665.58 |
| 05/01/2020 | 2099 | DPFG MANAGEMENT & CONSULTING, LLC | CDD Mgmt - May | | 4,433.00 | 782,232.58 |
| 05/07/2020 | 2101 | DLTD Solutions Inc. | Admin Fee - April | | 760.00 | 781,472.58 |
| 05/07/2020 | 2102 | Douglas Guy | Security - April 1,2,6,21,27 | | 1,200.00 | 780,272.58 |
| 05/07/2020 | 2103 | Gary L. Kubler | 4/2 mileage reimbursement | | 8.63 | 780,263.95 |
| 05/07/2020 | 2104 | Poolsure | Pool Maint - May | | 867.90 | 779,396.05 |
| 05/07/2020 | 2105 | Stephen Glen Dachs | Security April 8,10,14,16,24,29 | | 1,440.00 | 777,956.05 |
| 05/07/2020 | 2106 | Suncoast Rust Control, Inc | Rust Prevention - April | | 865.00 | 777,091.05 |
| 05/07/2020 | 2107 | TCASS | Security - April | | 1,920.00 | 775,171.05 |
| 05/07/2020 | 2108 | Yellowstone Landscape Professionals | Landscape Maint. Apr/May | | 24,462.83 | 750,708.22 |
| 05/07/2020 | 2109 | Ballantrae CDD. | Asset Reserve Transfer | | 47,500.00 | 703,208.22 |
| 05/07/2020 | 2110 | Ballantrae CDD. | Park Dev. Reserve Transfer | | 37,514.00 | 665,694.22 |
| 05/08/2020 | 050820DD | Gary L. Kubler | 2/24/-3/8 P/R | | 1,534.85 | 664,159.37 |
| 05/08/2020 | 050820DD | Dustin J Smith | 4/20 - 5/3 - P/R | | 1,236.18 | 662,923.19 |
| 05/08/2020 | 050820ACH | Innovative Employer Solutions | 4/6 - 4/19 - P/R | | 819.43 | 662,103.76 |
| 05/08/2020 | 2111 | Pasco County Property Appraiser | Tax Assessment Collections | | 150.00 | 661,953.76 |
| 05/11/2020 | | Pasco County Tax Collector | Deposit | 8,838.31 | | 670,792.07 |
| 05/12/2020 | 2112 | American Ecosystems, Inc. | Lake & Pond Maint - May Additional | | 1,688.00 | 669,104.07 |

BALLANTRAE CDD
Check Register
FY2020

| Date | Ref # | Vendor Name | Memo | Deposits | Disbursements | HB Acct Balance |
|------------|-----------|--|--|-----------------|-------------------|-------------------|
| 05/12/2020 | 2113 | Duke Energy | 4/2 - 5/4 17835 State Rd 54 | | 8,089.42 | 661,014.65 |
| 05/12/2020 | 2114 | Florida Dept of Health in Pasco County | Pool permits | | 705.00 | 660,309.65 |
| 05/12/2020 | 2115 | Stantec Consulting Services, Inc. | Engineering services | | 1,344.50 | 658,965.15 |
| 05/19/2020 | 2116 | Tampa Bay Times | Legal Ad | | 217.50 | 658,747.65 |
| 05/19/2020 | 2117 | GNP Services, CPA, PA | Arbitrage | | 500.00 | 658,247.65 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 17524 Hugh Ln | | 154.96 | 658,092.69 |
| 05/21/2020 | 052120ACH | Pasco County Utilities Services Branch | 3/18 - 4/17 Ballentrae & Mentore | | 369.54 | 657,723.15 |
| 05/21/2020 | 052120ACH | Pasco County Utilities Services Branch | 3/16 - 4/17 - Ayrshire Boulevard | | 28.38 | 657,694.77 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 - 17611 Mentmore Blvd Rec Bldg | | 584.50 | 657,110.27 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 - 3633 Duke Firth St Entry Lite | | 26.32 | 657,083.95 |
| 05/21/2020 | 052120ACH | Duke Energy | 4/30 - 4/29 - 17650 Ayrshire Blvd Entry Tower | | 24.82 | 657,059.13 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 2800 Ballentrae Blvd Pump Pond | | 798.17 | 656,260.96 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 17650 Ayrshire Blvd Entry Tower | | 21.95 | 656,239.01 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29- 3542 Ballantrae Blvd Well Pump | | 60.83 | 656,178.18 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 - 2131 Ballantrae Blvd Irr | | 134.43 | 656,043.75 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 - 17626 Glenapp Dr Irr | | 119.84 | 655,923.91 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 2500 Ballantrae Blvd Lite Entrance | | 96.85 | 655,827.06 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 17600 Stinchar Dr Entry Tower | | 14.85 | 655,812.21 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 17600 Stinchar Dr Entry Tower | | 71.59 | 655,740.62 |
| 05/21/2020 | 052120ACH | Duke Energy | 3/30 - 4/29 3351 Downan Point Dr Well | | 22.84 | 655,717.78 |
| 05/22/2020 | 052220DD | Dustin J Smith | 5/4 - 5/17 - P/R | | 904.96 | 654,812.82 |
| 05/22/2020 | 052020DD | Gary L. Kubler | 5/4 - 5/17 - P/R | | 1,203.64 | 653,609.18 |
| 05/22/2020 | 052020ACH | Innovative Employer Solutions | 5/4-5/17 - P/R | | 618.28 | 652,990.90 |
| 05/29/2020 | 2119 | Ballantrae CDD C/O US Bank | Tax Collection Distribution c/o US Bank | | 8,598.63 | 644,392.27 |
| 05/29/2020 | 2120 | DCSI, Inc | carholders in database | | 105.00 | 644,287.27 |
| 05/29/2020 | 2121 | DLTD Solutions Inc. | Admin Fee - May | | 360.00 | 643,927.27 |
| 05/29/2020 | 2122 | Douglas Guy | Security - May 5,15,20 2020 | | 720.00 | 643,207.27 |
| 05/29/2020 | 2123 | Stephen Glen Dachs | Security May 7,11 2020 | | 480.00 | 642,727.27 |
| 05/29/2020 | 2124 | Straley Robin Vericker | Legal services | | 3,320.00 | 639,407.27 |
| 05/29/2020 | 2125 | Tampa Bay Times | Legal Ad 5/17 | | 214.00 | 639,193.27 |
| 05/29/2020 | 2126 | TCASS | Security - May 2,3,9,10 2020 | | 960.00 | 638,233.27 |
| 05/29/2020 | 2128 | The Pool Doctor | Splash pad repalced valve actuator | | 435.52 | 637,797.75 |
| 05/31/2020 | | EOM Balance Hancock Bank | | 8,838.31 | 157,706.14 | 637,797.75 |

EXHIBIT 9

GPS POOLS INC.

23022 State Rd 54

Lutz, FL 33549

813-948-9091

Estimate

| Date | Estimate # |
|----------|------------|
| 6/5/2020 | DM |

| Name / Address |
|--|
| Ballantrae CDD Attention: DPFG 1060 MAITLAND CENTER COMMONS SUITE 340 MAITLAND FL 32751 813-345-8565 |

| | | | Project |
|---|-----|-------------------------|------------|
| | | | |
| Description | Qty | Rate | Total |
| POOL Light bulb 300W 12V R40 | 7 | 73.60429 | 515.23T |
| American Lens Gaske tFor 8-3/8 ALDO-0-170 /// (WALL2)(ROW)(B) Amerlite gasket -----Bring 7 hayward Gaskets as well | 7 | 30.00 | 210.00T |
| INSTALL/LABOR-----Normally \$125 per light but will do it for \$500 | 7 | 71.42857 | 500.00 |
| DM | | | |
| | | Subtotal | \$1,225.23 |
| | | Sales Tax (0.0%) | \$0.00 |
| | | Total | \$1,225.23 |

GPS POOLS INC.

23022 State Rd 54

Lutz, FL 33549

813-948-9091

Estimate

| Date | Estimate # |
|----------|------------|
| 6/4/2020 | DM |

| Name / Address |
|--|
| Ballantrae CDD Attention: DPFG 1060 MAITLAND CENTER COMMONS SUITE 340 MAITLAND FL 32751 813-345-8565 |

| | | | Project |
|---|-----|-------------------------|------------|
| | | | |
| Description | Qty | Rate | Total |
| 21W 12V PUREWHITE PRO WHITE LED BULB | 7 | 570.39286 | 3,992.75T |
| American Lens Gaske tFor 8-3/8 ALDO-0-170 /// | 7 | 30.00 | 210.00T |
| (WALL2)(ROW)(B) Amerlite gasket ----Bring 7 hayward Gaskets as well | | | |
| INSTALL/LABOR-- Normally labor is \$125 per light but we will do it for \$500 | 7 | 71.42857 | 500.00 |
| DM | | | |
| | | Subtotal | \$4,702.75 |
| | | Sales Tax (0.0%) | \$0.00 |
| | | Total | \$4,702.75 |

THE POOL DOCTOR

6995 90th Ave. North, Unit B
Pinellas Park, FL 33782
(727) 546-2400
Lic. # CPC1458389
WWW.POOLDOCTORFLA.COM



Service Invoice

Invoice #: 144516

Bill to:

BALLANTRAE CDD

DPGF

250 INTERNATIONAL PARKWAY SUITE 17611 MENTMORE BLVD
LAKE MARY, FL 32746 LAND O LAKES, FL 34638

Service Address:

Completed: 6/4/2020

Terms: Due upon receipt

| QTY | Detail | Rate/Price | Amount |
|-----|--|------------|-------------------|
| | INSTALL 7 WHITE INCANDESCENT LIGHTS, 3-12X12 GRATES | | |
| | 7-WHITE LED LIGHTS @ \$ 800.00 EA | \$5,600.00 | \$5,600.00 |
| | 3-12X12 GRATES @ \$ 250.00 | \$750.00 | \$750.00 |

Thank You for calling The Pool Doctor

| | |
|------------------------|-------------------|
| Parts Subtotal: | \$0.00 |
| Labor Subtotal: | \$0.00 |
| Misc. Subtotal: | \$6,350.00 |
| Tax: | \$0.00 |
| Total: | \$6,350.00 |

Specializing in Pool & Spa Service, Repair, Remodeling

Service Invoice

THE POOL DOCTOR

6995 90th Ave. North, Unit B
Pinellas Park, FL 33782
(727) 546-2400
Lic. # CPC1458389
WWW.POOLDOCTORFLA.COM



Invoice #: 144516

Bill to:
BALLANTRAE CDD

DPFG

Service Address:

250 INTERNATIONAL PARKWAY SUITE 17611 MENTMORE BLVD
LAKE MARY, FL 32746 LAND O LAKES, FL 34638

Completed: 6/4/2020

Terms: Due upon receipt

| QTY | Detail | Rate/Price | Amount |
|-----|---|------------|-------------------|
| | INSTALL 7 WHITE LED LIGHTS, 3-12X12 GRATES | | |
| | 7-WHITE LED LIGHTS @ \$ 950.00 EA | \$6,650.00 | \$6,650.00 |
| | 3-12X12 GRATES @ \$ 250.00 | \$750.00 | \$750.00 |

Thank You for calling The Pool Doctor

| | |
|------------------------|-------------------|
| Parts Subtotal: | \$0.00 |
| Labor Subtotal: | \$0.00 |
| Misc. Subtotal: | \$7,400.00 |
| Tax: | \$0.00 |
| Total: | \$7,400.00 |

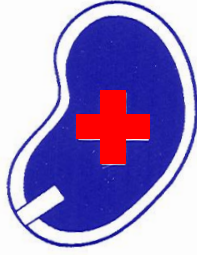
Specializing in Pool & Spa Service, Repair, Remodeling

EXHIBIT 10



THE POOL DOCTOR

6995 90th Ave. North, Unit B
Pinellas Park, FL 33782
(727) 546-2400
Lic. # CPC1458389
WWW.POOLDOCTORFLA.COM



1

PROPOSAL

BALLANTRAE PARK
ATTN: GARY
17611 MENTMORE BLVD
LAND O LAKES, FL 34638.
(813) 526-4714

HYDRO BLAST POOL TO REMOVE ALL LOOSE MATERIAL LEAVING SUB STRAIGHT SOUND FOR NEW SURFACE. (HIGHLY RECOMMENDED BUT NOT A CODE REQUIREMENT)

- A. HYDRO BLAST POOL REMOVING ALL LOOSE MATERIAL
- B. HAUL AWAY ALL DEBRIS
- C. FILL IN DEEP AREAS WITH CEMENT MAKING SURFACE MORE UNIFORM FOR FINAL SURFACE
- D. BOND COAT POOL MAKING POOL READY FOR FINAL SURFACE

INSTALL SUNSTONE PEARL OR CRYSTAL STONES BY CLI TO POOL SURFACE AND GUTTER

- A. INSTALL EXPANSION JOINT BETWEEN DECK AND PAD AND INSTALL COMPARRIBLE MATERIAL
- B. SAW CUT UNDER EXISTING TILE LINE
- C. CHISEL AROUND RETURNS
- D. KNOCK OUT ALL HOLLOW SPOTS IN OLD MARCITE (UP TO 5% OF POOL SURFACE AREA)
- E. CHLORINE WASH POOL
- F. ACID WASH POOL
- G. APPLY BONDING AGENT TO ENTIRE POOL SURFACE (TO INSURE AHESION)**
- I. APPLY NEW SURFACE TO ENTIRE POOL
- J. HAND TROWEL TO A SMOOTH FINISH
- K. RINSE OFF EXCESS CEMENT TO EXPOSE STONES
- L. REFILL AND ADJUST CHEMICALS (**14 DAY POOL SERVICE**)
- M. GO OVER PROPER CHEMICAL LEVELS WITH OWNER
- N. GIVE OWNER A SWIMMING POOL MANUAL
- O. GIVE OWNER FREE LIFETIME CONSULTATION

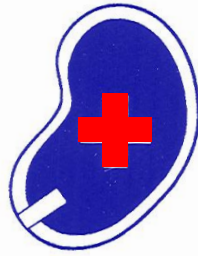
TOTAL \$ 9,360.00

(SOME OF THE COLOR CHOICES ON BROCHURE ARE SPECIAL ORDER UPGRADES)

Specializing in Pool & Spa Service, Repair, Remodeling

THE POOL DOCTOR

6995 90th Ave. North, Unit B
Pinellas Park, FL 33782
(727) 546-2400
Lic. # CPC1458389
WWW.POOLDOCTORFLA.COM



*All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices; That if any substantial defect occurs in workmanship, it will be remedied without cost to the owner if written notice is given the Contractor within 2 years after the performance of such work, provided pool and equipment have been maintained in accordance with the recommendations of the service contractor. Warrantee does not cover discoloration, leaks, etching, expansions or settling cracks in tile, patio decks, coping or retaining walls. **Any alteration or deviation from above specifications involving extra cost, will be executed only upon written orders, and will become an extra charge over and above the estimate.** Warranty is non-transferrable. This proposal subject to acceptance within 15 days and is void thereafter at the option of the owner of THE POOL DOCTOR.*

In any dispute arising out of this contract including breach enforcement or interpretation, the prevailing party of such dispute shall be entitled to recover from the non-prevailing party, reasonable attorney's fees, cost and expenses whether or not suit is filed. If suit is filed it is agreed that Pinellas County shall be the venue for such proceedings. Accounts past due will be subject to a 12% per month interest charge (18% A.P.R.).

*THE POOL DOCTOR OF CENTRAL FLORIDA INC. hereby proposes to furnish labor and materials - complete in accordance with the above specifications, with payment to be made as follows. **One-third down with acceptance of proposal. Two-thirds paid as pool is filling.***

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. The Pool Doctor of Central Florida Inc. are authorized to do the work as specified. Payment will be made as outlined above.

Authorization Mike Higgins

Date _____

Client

Signature: _____

BALLANTRAE PARK

Date: _____

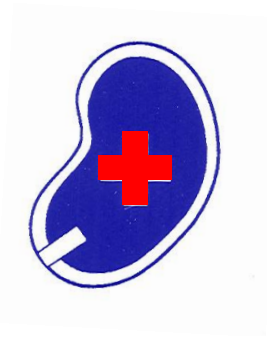
Client

Signature: _____

Specializing in Pool & Spa Service, Repair, Remodeling

THE POOL DOCTOR

6995 90th Ave. North, Unit B
Pinellas Park, FL 33782
(727) 546-2400
Lic. # CPC1458389
WWW.POOLDOCTORFLA.COM



REFERENCES LIC #CPC01458389

Better Business Bureau
5830 142nd Ave North
Clearwater
727-535-5522

Bay Isle Condo (9/18)
7500 Sun Island Drive
South Pasadena

Chateau Tower (11/17)
7050 Sunset Drive South
South Pasadena

Lakeshore Ranch (5/18)
19730 Sundance Lake Blvd
Land O Lakes

One Laurel Place (7/19)
201 West Laurel Street
Tampa

Seaview Townhomes (9/17)
2661 St. Joseph Drive East
Dunedin

Tarpon Landings HOA (3/19)
2124 Tarpon Landings Drive
Tarpon Springs

Pinellas County
Construction
Licensing Board
727-536-4720

Bell Channelside Apartment (10/17)
1120 E. Twiggs Street
Tampa

Harbour Isles (1/19)
121 Spindle Shell Way
Apollo Beach

Lexington Oaks CDD (10/16)
26304 Lexington Oaks Blvd
Wesley Chapel

Park Crest (3/19)
700 S. Harbour Island Blvd
Tampa

Seven Oaks Clubhouse (12/19)
2910 Sports Core Circle
Wesley Chapel

Ultimar 1 HOA (3/19)
1520 Gulf Blvd
Clearwater

Consumer Affairs
Consumer Protection
727-464-6200

Belleair Towers (7/16)
1100 Ponce De Leon Blvd
Clearwater

Innisbrook (11/17)
36750 US Hwy 19 N
Palm Harbor

Madeira Beach (11/17)
210 Medallion Blvd
Madeira Beach

Sandbar Townhomes (2/20)
751 Pinellas Bayway South
Tierra Verde

South Beach #4 (1/19)
1480 Gulf Blvd
Clearwater

White Hall Apartment (10/19)
3301 58th Ave s
St. Petersburg

Specializing in Pool & Spa Service, Repair, Remodeling

EXHIBIT 11

HIMES
ELECTRICAL
SERVICE, INC.

June 5, 2020

Ballentrae CDD
Attn: Gary
29154 Chapel Park
Wesley Chapel, FL 33543

Phone: 813-526-4714
Email: Ballantrae2@tampabay.rr.com

RE: Braemar Landscape Light

Dear Gary,

We are pleased to submit this proposal to provide the labor and material to repair (1) landscape light at the entrance to the above referenced location.

Total for the above proposal is **\$194.00**. This quote is good for 30 days.

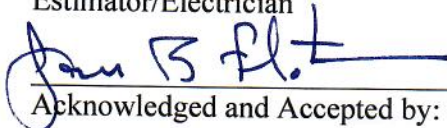
NOTE: Work that is not listed on the proposal will be considered additional. All additional work will be billed on a time and material basis and will be added to the proposal and due upon completion.

Please feel free to call if you have any questions or if I can be of further assistance.

Respectfully Submitted,

Gavin Furnas

Gavin Furnas
Estimator/Electrician


Acknowledged and Accepted by:

Date: _____

Printed Name and Title:

EXHIBIT 12

DISTRICT MANAGEMENT AGREEMENT

Based upon mutual consideration, the **Ballantrae Community Development District (“District”)** and **DPFG Management & Consulting LLC (“DPFG”)** agree effective April 4, 2020 as follows:

1. Core District Management Services:

(a) DPFG will provide Core District Management Services (“**CDMS**”) to the District at a fee of \$4,875.00 per month (\$58,500 per year). The CDMS shall include the services included in the Scope of Services attached hereto as **Exhibit “A”**.

(b) Commencing as of the end of the first year of this agreement and on each April 3rd thereafter, the then effective fee for CDMS services shall be adjusted for the following year in an amount equal to the percentage increase of previous twelve-months period of such year of the Consumer Price Index as published by the United States Department of Labor, Bureau of Labor Statistics (CPI) as reported in March of each year. Similarly, at the end of the second, the fee for the CDMS services shall be adjusted for the third year in an amount equal to the percentage increase of previous twelve-months period of such second year by the CPI. A decline in the CPI shall not result in the reduction of the CDMS fee. DPFG shall provide written notice to the District of any CPI percentage increase and the corresponding new fee for CDMS for the next contractual year within 5 business days of the release of such information.

2. Purchasing & Construction Accounting Services (“PCAS”): In an effort to achieve sales tax savings and favorable government pricing on material purchases related to the District’s construction projects, DPFG offers accounting and purchasing coordinator services. PCAS in this capacity should be compensated based upon mutual agreement and the execution of special authorization agreements.

3. Dissemination Agent Services: To assist the District to comply with Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission (“**SEC**”) under the Securities

Exchange Act of 1934 and any Bond Indenture related to a bond issuance, DPFG will file and prepare Annual Reports, Interim Reports and Quarterly Reports as further described in the Continuing Disclosure Agreement(s). We will provide such services at a fee of \$1,000 per year per bond issue, if requested by the District.

4. **Prior Year Activity / Prior to Management Transition:** Special work to complete audits, or any other work to examine, reconcile and recreate prior year activity (Fiscal Year 2014-15 or earlier), if needed, will be billed under separate invoice based upon mutual agreement and the execution of special authorization agreements with a defined scope and budget.
5. **Out of Pocket Expenses:** The District shall reimburse DPFG for all out-of-pocket expenses in excess of \$50.00, for example mass mailings, mass duplication and mass printing, etc., reasonably incurred by DPFG for services related to this agreement.
6. **Fee Review:** Upon agreement of the parties in writing the compensation may be adjusted after the 12th month after the effective date.
7. **Term:** This Agreement shall commence and be effective as of April 4, 2020 and shall remain in effect until such time as the agreement has been terminated in accordance with Section 8 hereof.
8. **Termination:** Both the District and DPFG will have the right to terminate with or without cause any portion of or the entire agreement upon 60 days written notice. Any notice required or permitted to be given under this agreement shall be in writing and sent by first class mail or sent by expedited courier service to the addresses set forth below. Any notice shall be deemed given upon receipt. Upon the termination of this agreement, DPFG agrees to take all reasonable and necessary actions to transfer to the District, or to such other party as directed by the District, all the books and records (including electronic books and records) of the District in DPFG's possession in an orderly fashion.

To DPFG:

Managing Principal
DPFG, Inc.
250 International Parkway, Suite 280
Lake Mary, FL 32746

To District:

District Manager
Ballantrae Community Development
District c/o DPFG
250 International Parkway, Suite 280
Lake Mary, FL 32746

With a copy to:
District Counsel
Straley Robin Vericker
1510 West Cleveland Street
Tampa Florida, 33606

9. Insurance. DPFG shall provide and maintain the following insurance at all times subsequent to the execution of this agreement:

- (a) Workers compensation insurance as required by applicable law
- (b) General liability with an aggregate limit of two million dollars (\$2,000,000.00)
- (c) Professional liability with an aggregate limit of one million dollars (\$1,000,000.00).

10. Indemnification. DPFG shall indemnify the District for any and all losses, liabilities, damages, costs, court costs and expenses, including attorney's fees, alleged or that the District may hereafter incur, become responsible for, or be caused to pay out arising out of or caused by any negligent acts or willful misconduct of DPFG or any of its employees or agents. The indemnification provided for herein shall not be deemed exclusive of any other rights to which DPFG or the District may be entitled and shall continue after DPFG has ceased to be engaged under this agreement.

11. Governing Law and Venue. This agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce this agreement will be held in the county where the District is located. The failure of either party to insist at any time upon the strict observance or performance of any of the provisions of this agreement shall not be construed as a waiver or relinquishment of the right to insist on the strict observance or performance of any or all of the other provisions of this agreement. The failure of either party to exercise any right of remedy as provided in this agreement, shall not impair any such right or remedy or be construed as a waiver or relinquishment of such right of remedy with respect to subsequent defaults. The provisions of this Section shall survive the termination of this agreement.

12. Enforcement. In the event either party is required to take any action to enforce this agreement, the prevailing party shall be entitled to attorney's fees and costs.

13. Severability. In the event that any provision of this contract shall be determined to be unenforceable or invalid by a Court of Law, such unenforceability or invalidity shall not affect the remaining provisions of the Contract which shall remain in full force and effect.

14. Entire Agreement: This agreement contains the entire agreement and neither party is to rely upon any oral representations made by the other party. This agreement shall supersede and subsume any prior agreements.

DPFG Management & Consulting LLC

By: _____

Maik Aagaard

Managing Principal

Approved and Accepted by **Ballantrae Community Development
District:**

By: _____

Jim Flateau

Chair of the Board of Supervisors

Exhibit “A”

Ballantrae Community Development District

Scope of Services for District Management Services

I. ADMINISTRATIVE AND MANAGEMENT SERVICES

- A. Attend all regularly scheduled and special Board of Supervisors meetings, continued meetings, hearings and workshops. Arrange for the time and location and all other necessary logistics for such meetings, hearings, etc.
- B. Prepare agenda packages for transmittal to the Board of Supervisors and staff seven days prior to the Board of Supervisors’ meeting. Prepare meeting materials for other meetings, hearings, etc., as needed.
- C. Provide accurate minutes for all meetings and hearings.
- D. Ensure compliance with all statutes affecting the district which include but are not limited to:
 - 1. Certify the Special District Update Form, submitted to the Special District Information Program, Department of Economic Opportunity annually.
 - 2. Assign and provide Records Management Liaison Officer for reporting to the Department of Library and Archives
 - 3. Provide contact person for the State Commission of Ethics for Financial Disclosure coordination
 - 4. Provide Form 1 Financial Disclosure documents for Board Members
 - 5. Provide Form 1F Financial Disclosure documents for Resigning Board Members.
 - 6. Monitor and supply Form 3A, Interest in Competitive Bid for Public Business as needed.
 - 7. Monitor and provide Form 8B, Memorandum of Voting Conflict for the Board.
 - 8. Maintain and file Disclosure of Public Financing with Department of Economic Opportunity.
 - 9. Provide for a proposed budget for Board approval on or by June 15 of each fiscal year.
 - 10. Provide copy of the approved proposed budget to the County a minimum of 60 days prior to the public hearing on the budget.
 - a. Provide written notice to owners of the public hearing on the budget and its related assessments.
 - 11. Provide for an annual update on the Public Facilities report to the County.

Exhibit “A”

12. Provide for the five year Public Facilities report, based on the reporting period assigned to the County.
 13. File name and location of the Registered Agent and office location annually with Department of Economic Opportunity and the County.
 14. Provide for submitting the regular meeting schedule of the Board to the County.
 15. Provide district map and update as needed to the Department of Economic Opportunity and the County.
 16. Provide legal description and boundary map to the Supervisor of Elections.
 17. File request letter to the Supervisor of Election of the County for the registered voters as of April 15, each year.
 18. Provide for public records announcement and file document of registers data each June.
 19. Update Board Member names, positions and contact information to the State Commission on Ethics annually.
 20. Certify and file the Form D 421, Truth in Millage Document with the Department of Revenue each tax year.
 21. Properly notice all public meetings, in accordance with the appropriate Florida Statutes, including but not limited to, public hearings on assessments, the budget, establishment of rates, fees, or charges, rulemaking, uniform method of collection, and all other required notices of meetings, hearings and workshops.
 - a. Provide for the appropriate advertisement templates and language for each of the above.
 22. Respond to Bond Holders Requests for Information
 23. Provide the information and documents for web-based public access and submit the district’s official internet website address to the Department of Economic Opportunity.
- E. Implement and maintain a document management system to create and save documents, and provide for the archiving of district documents.
1. Certify and file the annual report to the Department of State, Library and Archive Division, for storage and disposal of public records.
- F. Protect the integrity of all public records in accordance with the requirements of State law. Respond to public records requests as required by law. All requestors are to be advised when requested documents are available on the website. If the documents are not available on the website, then the requestor will be advised of any charges in writing prior to production of the documents. The District Manager shall report quarterly to the Board on information requests.
- G. Maintain “Record of Proceedings” for the district within the County which includes meeting minutes, agreements, resolutions and other records required by law.

Exhibit “A”

- H. Assist in the negotiation of contracts, as directed by the Board.
- I. Advise the Board on the status of negotiations as well as contract provisions and their impacts on the district.
- J. Make recommendations on contract approval, rejection, amendment, renewal, and cancellation. In advance of expiration of contracts, advise the Board as to the need for renewal or additional procurement activities and implementation.
 - 1. Monitor certificates of insurance as needed per contracts.
 - 2. Address project status inquiries from contractors bonding companies.
- K. Provide an office location to handle and respond to written, phone or e-mail inquiries from the public.

II. FINANCIAL AND ACCOUNTING SERVICES

Accounting:

- A. Maintain Fund Accounting System in accordance with federal and state law, as well as GASB and the Rules of the Auditor General. This includes the following:
 - 1. Chart of Accounts
 - 2. Vendor and Customer Master File
 - 3. Report creation and set-up.
- B. Prepare monthly balance sheet, income statement(s) with budget to actual variances, including the following:
 - 1. Cash Investment Account Reconciliations per fund
 - 2. Balance Sheet Reconciliations per fund
 - 3. Expense Variance Analysis
- C. Prepare and file Annual Public Depositor’s Report and distribute to State Department of Insurance and Treasury.
- D. Prepare and file Public Depositor’s and Indemnification Form on new accounts as needed.
- E. Provide Cash Management services to the district through investment of surplus funds in accordance with statutory guidelines.
 - 1. Includes additional reporting for audit.
- F. Facilitate Banking relations with the district’s Depository and Trustee.

Exhibit “A”

- G. Prepare all other financial reports as required by applicable law and accounting standards, and bond trust indenture requirements.
- H. Account for assets constructed by or donated to the district for maintenance.
- I. On or before October 1st of every year prepare an annual inventory of all district owned tangible personal property and equipment in accordance with all applicable rules and standards.
- J. Provide Audit support to auditors for the required Annual Audit, as follows:
 - 1. Review statutory and bond indenture requirements.
 - 2. Prepare audit confirmation letters for independent verification of activities.
 - 3. Prepare all supporting accounting reports and documents as requested by the auditors
 - 4. Respond to auditor questions.
 - 5. Review and edit draft report.
 - 6. Prepare year-end adjusting journal entries as required.
- K. Provide for transmission of the audit to the County, the Auditor General’s Office of the State, the Department of Financial Services, the Trustee and the dissemination agent.
- L. Provide and file Annual Financial Statements (FS. 218 report) by April 30th.
- M. Prepare year-end adjusting journal entries in preparation for annual audit by Independent Certified Public Accounting Firm. Prepare all budget amendments on an ongoing basis. Assist in process to retain an auditor and cooperate and assist in the performance of the audit by the independent auditor.

Budgeting:

- A. Prepare budget and backup material and present the budget at all budget meetings, hearings and workshops. The budget is to be prepared in accordance with state law and consistent with applicable GFOA and GASB standards. Budget preparation shall include calculation of operation and maintenance assessments, which may include development of benefit methodology for those assessments.
- B. File all required documentation to the Department of Revenue, Auditor General, the County, and other governmental agencies with jurisdiction.
- C. Prepare and cause to be published notices of all budget hearings and workshops.
- D. Track the line item budget spending for each fiscal year, including expenditures not paid until after the fiscal year is completed.
- E. Prepare a written report at the end of each fiscal year for the line item budget. The report should include at least two columns: the first showing the line items, the second showing total

Exhibit “A”

spending, regardless of whether payment occurred prior to the end of the fiscal year to enable the Board to see planned versus actual expenditures for all items. This report is due by April 1 each year.

- F. Provide a quarterly status written report (each report should be due by January 1, April 1, July 1, and November 1 of each year) on all financial accounts showing financial changes and balances and identifying the purpose of each account.
- G. Review the asset reserve fund and advise the Board during the budget process for each fiscal year the amount of money that is necessary for anticipated future needs and the amount of money that is allocated for the coming fiscal year.
- H. Provide annual data as part of the budget process on funds going in and coming out of the park development, emergency reserve, and bill payment funds.

Revenue Collection:

A. Administer Prepayment Collection:

- 1. Provide payoff information and pre-payment amounts as provided for in the Trust Indenture.
- 2. Monitor and collect prepayment of assessments.
- 3. Issue lien releases for properties which prepay.
- 4. Coordinate with Trustee to confirm semi-annual interest payments and bond call amounts.
- 5. Prepare periodic continuing disclosure reports to investment bankers, bondholder and reporting agencies.

B. Administer Assessment Roll Process:

- 1. Prepare annual assessment roll for collection of debt service and operations and maintenance assessments.
- 2. Update roll to reflect per unit and per parcel assessments based on adopted fiscal year budgets.
- 3. Verify assessments on platted lots, commercial properties or other assessable lands.
- 4. Convert final assessment roll to County Property Appraiser or Tax Collector format and remit to County.
- 5. Execute and issue Certificate of Non-Ad Valorem Assessments to County.

Exhibit “A”

- C. Issue estoppel letters as needed for property transfers.

Accounts payable/receivable:

- A. Administer the processing, review and approval, and payment of all payrolls, invoices, and purchase orders. Ensure timely payment of vendor invoices and purchase orders.
 - 1. Manage vendor information per W-9 reports
- B. Prepare monthly vendor expense report and invoicing support for presentation to the Board for approval or ratification.
- C. Maintain checking accounts with qualified public depository including:
 - 1. Reconciliation to bank statements for all accounts and funds on a monthly basis.
- D. Prepare year-end 1099 Forms for vendor payments as applicable.
 - 1. File reports with IRS.

Capital Program Administration:

- A. Maintain proper capital project fund accounting procedures and records.
- B. Process Construction requisitions including:
 - 1. Vendor contract completion status
 - 2. Verify change orders for materials
 - 3. Check for duplicate submittals
 - 4. Verify allowable expenses per bond indenture agreements such as:
 - a. Contract assignment
 - b. Acquisition agreement
 - c. Project construction and completion agreement
- C. Oversee and implement bond issue related compliance, i.e., coordination of annual arbitrage report, transmittal of annual audit and budget to the trustee, transmittal of annual audit and other information to dissemination agent or directly to bondholders as required by the Continuing Disclosure Agreements, annual/quarterly disclosure reporting, update etc.
- D. Provide asset tracking for improvements to be transferred and their value for removal from district’s schedule of property ownership that are being conveyed to another local government.
- E. Provide for appropriate bid and or proposal/qualification processes for capital project construction.

Exhibit “A”

Purchasing:

- A. Assist in selection of vendors as needed for services, goods, supplies, materials. Obtain pricing proposals as needed and in accordance with district rules and state law.
- B. Prepare RFPs for services as needed.
- C. Prepare and process requisitions for capital expenditures, in coordination with District Engineer and the Board Chairman.

Risk Management:

- A. Prepare and follow risk management policies and procedures.
- B. Recommend and advise the Board, in consultation with the District Engineer of the appropriate amount and type of insurance and be responsible for procuring all necessary insurance.
- C. Process and assist in the investigation of insurance claims, in coordination with Counsel of the district.
- D. Review insurance policies and coverage amounts of district vendors.
- E. Provide for an update to the schedule of values of assets owned by the district for purposes of procuring adequate coverage.
- F. Maintain and monitor Certificates of Insurance for all service and contract vendors.

III. OPERATIONS MANAGEMENT

- A. Manage and coordinate the operational and systems infrastructure of the district.
 - 1. Oversee daily field operations of the district; assist with the development and implementation of policies and procedures consistent with those of the organization to ensure efficient and safe operation of the community.
 - 2. Assure protection of assets of the district.
 - 3. Plan, implement, and evaluate modifications to existing field operations, systems, and procedures.
- B. Develop and implement community policies and procedures. Prepare and develop maintenance bid proposals and oversee bidding process.
 - 1. Develop bid specs, advertise maintenance/construction projects, conduct pre-bid meetings, host bid openings, and advise Board on bid selection.
 - 2. Standardize maintenance contracts.

Exhibit “A”

- C. Manage day-to-day operations of all district owned property, including common areas and amenities.
1. Overseeing the supervision of district employed personnel; this includes hiring, work allocation, training, and problem resolution; evaluate performance and make recommendations for personnel action; motivate employees to achieve peak performance.
 2. Provide coordination on maintenance expenditures; coordinate and develop periodic financial and/or operating analysis to enhance accuracy of budget projections.
 3. Conduct semiannual survey of stormwater management system with district Engineer and designated member of the Board.
 5. Conduct periodic inspections of other district infrastructure as required.